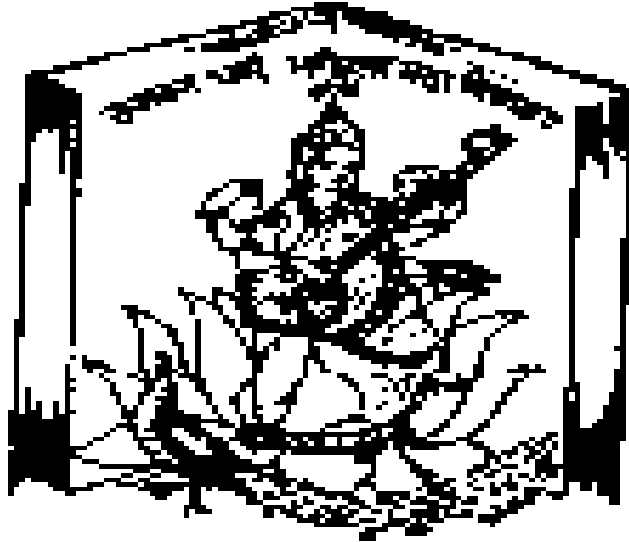


**S.D. MAHILA MAHAVIDYALYA,  
HANSI (HISAR) 125033**

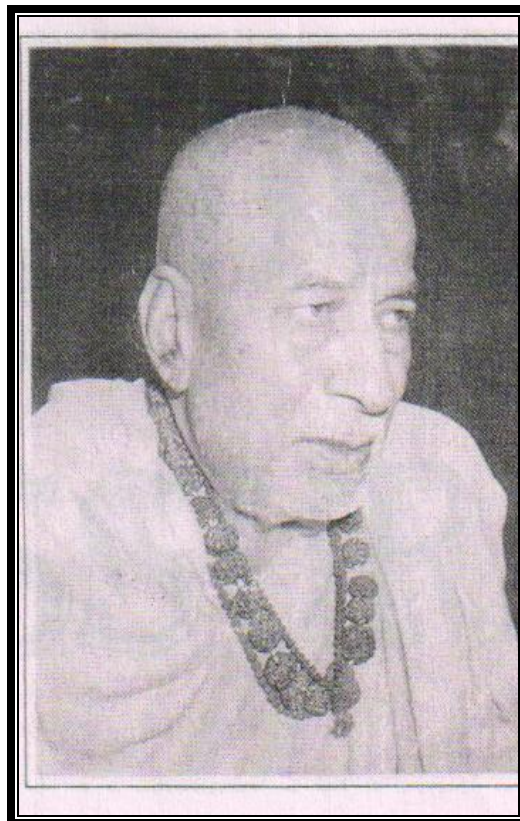


**Sanatan Dharam Mahila Mahavidyalya,  
Hansi (Hisar) & 125033**

**Mrs. Madhu Kakkar**  
Associate Professor in Commerce  
Co-ordinator  
IQAC

**Dr. (Mrs.) S.L. Rathee**  
Offtg. Principal/Chairperson  
IQAC

**CHIEF PATRON  
&  
FOUNDER OF THE COLLEGE**



**BRAHMLEEN  
MAHA MANDALESHWAR  
SWAMI GANESHANAND JI MAHARAJ 1008**

**ANNUAL  
QUALITY  
ASSURANCE  
REPORT  
2017-2018**

# **S.D Mahila Mahavidyalya, Hansi**

## **Annual quality Assurance Report-2017-18**

### **Table of Contents**

<b>Sr.No.</b>		<b>Page No.</b>
<b>Part-A</b>		
1.	Details of the Institution	1
2.	IQAC Composition and activities	2-7
<b>Part-B</b>		
(i)	Criterion-I (Curricular Aspects)	7-8
(ii)	Criterion-II (Teaching, Learning & Evaluation)	9-15
(iii)	Criterion-III (Research, Consultancy and Extension)	15-19
(iv)	Criterion-IV (Infrastructure and Learning Resources )	19-21
(v)	Criterion-V (Student Support and Progression)	21-23
(vi)	Criterion-VI (Governance, Leadership and Management)	24-29
(vii)	Criterion-VII (Innovations and Best Practices)	30-35
(viii)	Annexure-I	36-38

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*(For Affiliated/Constituent Colleges)*

**Part – A**

**Data of the Institution**

1. Name of the Institution S.D.MAHILA MAHAVIDYALYA, HANSI
  - Name of the Head of the institution : Dr. (Mrs.) S.L.Rathee
  - Designation: Officiating Principal
  - Does the institution function from own campus: Yes
  - Phone no./Alternate Phone no.: 01663-254214
  - Mobile no.: 9812327272
  - Registered e-mail: principalsdmm@rediffmail.com
  - Alternate e-mail :
  - Address : Sabzi Mandi Road
  - City/Town : Hansi
  - State/UT : Haryana
  - Pin Code : 125033
2. Institutional status:
  - Affiliated / Constituent: Affiliated
  - Type of Institution: Co-education/Men/Women Women
  - Location : Rural/Semi-urban/Urban: Semi-Urban
  - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) Approved by all
  - Name of the Affiliating University: GJUS&T, Hisar
  - Name of the IQAC Co-ordinator : Mrs. Madhu Kakkar
  - Phone no. : 01663-254365
  - Alternate phone no.
  - Mobile: 9671720070
  - IQAC e-mail address: principalsdmm@rediffmail.com
  - Alternate Email address:

**3. Website address:**Web-link of the AQAR: (Previous Academic Year): **NIL****4. Whether Academic Calendar prepared during the year?**

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes, but not uploaded on the college web site

Weblink: **NIL****5. Accreditation Details:**

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B+	75.10	2003	from:2003 to: 2008
2 <sup>nd</sup>				
3 <sup>rd</sup>				
4 <sup>th</sup>				
5 <sup>th</sup>				

6. Date of Establishment of IQAC: DD/MM/YYYY: 27.08.2012 &amp; 15.05.2018

**7. Internal Quality Assurance System**

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
<ol style="list-style-type: none"> <li>Suggestions were given for raising of funds through Increase of Hall Rent</li> <li>Extension of Adm. Block &amp; maintenance of college etc.</li> </ol>	21/08/17	<ul style="list-style-type: none"> <li>All Students</li> </ul>
<ol style="list-style-type: none"> <li>Suggestions were given for raising of Funds by motivating the students for donation of library security</li> <li>Purchase of exhaust fans, projectors for benefit of students and laptop for library</li> </ol>	24/08/17	<ul style="list-style-type: none"> <li>Participant 6</li> <li>Beneficiary all college Students</li> </ul>
<ol style="list-style-type: none"> <li>Decision was taken for implementation of mentorship scheme &amp; Digital Learning Programme</li> <li>Instructions were given by the principal to improve the result of the college. Decision was taken to maintain Departmental Libraries</li> </ol>	01/02/18	<ul style="list-style-type: none"> <li>Participant 6</li> <li>Beneficiary all college Students</li> </ul>
<ol style="list-style-type: none"> <li>Formation of Road Safety club to aware the students for Road Safety.</li> </ol>	22/02/18	<ul style="list-style-type: none"> <li>Participant 5</li> <li>Beneficiary all college</li> </ul>

		Students
6. Decision was taken to increase prize money for benefit of the students.	10/03/18	<ul style="list-style-type: none"> <li>• Participant 6</li> <li>• Beneficiary all college Students</li> </ul>
7. Formation of IQAC Cell	15/05/18	<ul style="list-style-type: none"> <li>• Participant 7</li> <li>• Beneficiary all college Students</li> </ul>

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

**9. Whether composition of IQAC as per latest NAAC guidelines - Yes**

**10. No. of IQAC meetings held during the year - 05**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No :- No

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No  No**

If yes, mention the amount: Year: 2017- 18 NIL

**12. Significant contributions made by IQAC during the current year (maximum five bullets)**

**1. Planning and Organisation**

Major Planning done by IQAC during the year was as under:-

- (i) co-curricular and extra-curricular activities for the overall development of students.
- (ii) Planning for various activities organized by Women cell, Legal Literacy Cell, N.S.S., Career Guidance and Placement Cell etc.
- (iii) Proper planning and coverage of prescribed syllabus in time.
- (iv) Utilization of ICT Tools.
- (V) Timely implementation of administrative decisions.

2. In its endeavour to promote quality in education and broaden the horizons of learning a value added lecture series was commenced . It is a platform where by faculty members share their knowledge with the students through lectures

3. Periodic meeting with the principal:-

To smoothen the coordination process in the college the IQAC held periodical meetings/discussions with faculty and non teaching staff. The objectives of such meeting was to improve the quality education & smooth functioning of the college. In this regards decisions were taken for the benefits of the students, repair and maintenance of the college building and increase of infrastructure i.e. extension of Adm. block, purchase of laptop Projectors etc. Road Safety Club was formatted, So that students could be aware about the road safety. Mentorship Scheme was implemented through IQAC meetings. Digital Learning Programme was also implemented during the year. Departmental Libraries were started in computer science department and music department. Prize money of sports, academic & cultural activities etc. was increase to encourage the students.

4. IQAC assesses the need and areas for capacity enhancement in faculty and non teaching. In this context faculty members were allowed to attend refresher, seminars and workshops etc. and non teaching staff were allowed to attend meeting organised by the university & D.H.E time to time. The focus here is on the development of skills and expansion of existing subject knowledge, research and administrative capabilities.

5. For holistic development different functions, lecturers and activities were arranged during the year (extention activities). Various workshops & seminars were arranged during the year.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

The Governing body of the college was not existing it was dissolved in june 2016 and college was under administrator i.e. S.D.M. of Hansi, Due to court case construction work was not allowed only repair and maintenance could be done. This was the major problem, inspite of this IQAC made efforts to implement the following plan of action.

Plan of Action	Achievements/Outcomes
<b>To broaden the horizons of academic curriculum</b>	Faculty Lecture Series was launched. The faculty lecture series had the twin objectives of providing students greater insights on nuanced contemporary issues as well as empowering faculty to go beyond their syllabus.
<b>To facilitate greater information dissemination and convenience during admission process</b>	Keeping in mind the convenience of applicants and their parents, the College followed a two-step strategy. In the first preadmission phase, a separate webpage was created pertaining only to admission which



	<p>among other essential information, listed the procedure and documents required for admission etc. In the second phase, helpdesks consisting of faculty members and student representatives, along with display notice boards were set up to assist the applicants and parents towards smooth completion of admission formalities. A specific area was also designated of seating for parents of the applicants and visitors.</p>
<p><b>To promote capacity building and overall human resource development</b></p>	<p>Recognising the need for constant development and stimulation in academic and non-academic areas, the IQAC time to time organised following workshops/seminar during the current year:</p> <ol style="list-style-type: none"> <li>1. Workshop of information of e-resources, e-books, e-journal.</li> <li>2. Seminar on Responsibility of youth towards society.</li> <li>3. Seminar on career opportunities.</li> <li>4. Digital Lecture on e-resources.</li> <li>5. Power point Presentation Competition.</li> <li>6. Lecture on women empowerment through self realisation.</li> <li>7. Seminar on Mahila Surksha &amp; Women empowerment.</li> </ol>
<p><b>To promote research</b></p>	<p>College encourage young faculty members to pursue research work and enrolment in the Ph.D Programmes of different universities.</p>
<p><b>To enhance physical, IT and library infrastructure</b></p>	<p>The college has completely overhauled its Wi-Fi system in the academic year 2017-18. College has purchased projector &amp; laptop for media room in college library. Library has added over 96 books belonging to a diverse spectrum ranging from research to fiction in the academic year 2017-18. As of now, there are 124056 books, e-books, e-journals and other academic literature housed in the college library. Currently, in the area of infrastructure, the focus is directed towards the construction of Administrative block,</p>

	Toilets, Smart Class Rooms etc. and renovation of auditorium.
<b>To promote greater integration of students in the qualitative process of the College</b>	With a view to facilitate greater representation of students in the quality process, the students were involved in IQAC, to facilitate greater permeation of quality initiatives amongst the students and to promote participative management in the college. The IQAC was constituted by taking a representational proportion of students across all courses and all years to provide a systematic representation of the student community in the quality process.
<b>To promote greater stakeholder engagement in the qualitative process</b>	To enhance stakeholder participation and coordination in the college, the IQAC held periodical meetings/discussions with the constituent units of the college viz., faculty, non-teaching staff, students. The objectives of such meetings was to enhance the feedback and coordination process. Further, a formal feedback mechanism was set up to facilitate the engagement of parents & alumni. The feedback and suggestions were obtained and utilised in the development and refinement of processes in the college.

14. Whether the AQAR was placed before statutory body? Yes /No: **No**  
Name of the Statutory body: **NIL** Date of meeting(s): **NIL**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?  
Yes/No: **NO** Date: **NIL**

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**  
Year: 2017-18 Date of Submission: 27/03/2018

17. Does the Institution have Management Information System?  
**Yes** **Yes** **No**

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

Yes, college has effective management information system. All the information are received on college email id sent by University, UGC and other stakeholders. On routine basis all these

information are circulated to the concerned staff members. Regular meetings were conducted with the staff to take timely decisions and for proper implementation.

The various MIS employed by the college are as follows:-

1. Students Admission Management System.
2. Students Attendance Management System.
3. Students Internal Assessment Management System.
4. Time Table Management System.
5. Library Information and Management System.
6. Accounting Management System.
7. Salary and Payroll Management System.
8. Press Note Management System.
9. Students Data Base Management System.
10. Students Placement Management System.

### **Part-B**

<b>CRITERION I – CURRICULAR ASPECTS</b>				
<b>1.1 Curriculum Planning and Implementation</b>				
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words				
<p>The college is affiliated to GJUS&amp;T, Hisar and K.U, Kurukshetra follows the curriculum approved by the Board of studies of the Universities. At the beginning of the each semester proper strategy is developed for effective implementation of curriculum at departmental level. Teachers prepare their individual lesson plans to give proper pace to teaching and learning and to ensure the achievement of the learning outcomes. Syllabus is planned by individual teachers on weekly basis keeping in mind, the working days according to academic calendar of the university. For well planned curriculum delivery, faculty members, prepare lesson plan and upload it on the college website and same is displayed on the notice board. Faculty has to deliver their lecture during the semester according to the lesson plans. Faculty has to complete curriculum with in the time frame and requirement of the university. Documentation is maintained in the form of attendance records.</p> <p>While the academic curriculum and its calendar are governed by the GJUS&amp;T, Hisar, its delivery involves careful introspection and sustained implementation of the planning and delivery process over the period of the academic year.</p> <p>The college meticulously develops action plans taking into account the objectives of the curriculum, before the commencement of the academic year, the Time Table Committee of the College headed by time table incharge, plan and ensure effective and timely implementation of the curriculum through infrastructural planning i.e. as per number of classrooms.</p> <p>Lectures, Seminars and workshops by eminent personalities from academics, are held regularly to enhance the curriculum more application-oriented.</p>				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year				
Name of the Certificate	Name of the Diploma	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

Courses	Courses			
NONE	NONE	NONE	NONE	NONE
<b>1.2 Academic Facility</b>				
1.2.1 New programmes/courses introduced during the Academic year				
<b>Programme with Code</b>	<b>Date of Introduction</b>	<b>Course with Code</b>	<b>Date of Introduction</b>	
NO	-----	-----	-----	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.				
Name of Programmes adopting CBCS	<b>UG</b>	<b>PG</b>	Date of implementation of CBCS / Elective Course System	<b>UG</b>
NIL	----	----	-----	----
Already adopted (mention the year)				
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year				
	Certificate Courses	Diploma Courses		
No of Students	NIL	NIL		
<b>1.3 Curriculum Enrichment</b>				
1.3.1 Value-added courses imparting transferable and life skills offered during the year				
Value added courses	Date of introduction	Number of students enrolled		
NONE	-----	-----		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
<b>Swachh Bharat Internship Scheme</b> Swachh Bharat Internship Programme/Scheme was organised in Village Dhani Sankri and Village Dhana Kalan		<b>22</b>		
<b>1.4 Feedback System Scheme</b>				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
No	No	No	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>The college encourages feedback from all constituent units of the college viz. the students, faculty members, non-teaching staff, parents and alumni orally. During admissions, the college also provides additional contact details as support services. The IQAC solicits quality based feedback and suggestions from faculty, non-teaching staff, students, parents of the students, alumni and employers. Further, departmental level feedback is taken from faculty and students to enhance the teaching-learning process. Various feedback boxes have been installed at strategic places such as IQAC office and principal office. These feedback boxes are opened periodically and the feedback so received is duly analysed. The analysis of such feedback is done on an institutional level and in case of any grievance, the appropriate department initiates an enquiry and proposes suitable action to be taken by the Principal.</p>				
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>				
<b>2.1 Student Enrolment and Profile</b>				
<b>2.1.1 Demand Ratio during the year</b>				
Name of the	Number of seats available	Number of applications	Students Enrolled	

Programme		received	Grant in Aid	SFS
B.A.Ist	320	NIL	345	-
B.A.IInd	320	NIL	347	
B.A.IIIrd	320	NIL	324	
B.Com.Ist	Aided:80 SFS:160	NIL	78	39
B.Com. IInd	Aided:80 SFS:160	NIL	78	72
B.Com.IIIrd	Aided:80 SFS:160	NIL	69	83
B.Sc.Ist	80	NIL	-	68
B.Sc.IInd	80	NIL	-	65
B.Sc.IIIrd	80	NIL	-	76
M.A. Ist	40	NIL	-	23
M.A.IInd	40	NIL	-	08
M.Com.Ist	60	NIL	-	21
M.Com.IInd	60	NIL	-	50
<b>Total</b>			<b>1241</b>	<b>505</b>

## 2.2 Catering to Student Diversity

### 2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	1644	102	36	01	10

## 2.3 Teaching - Learning Process

### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
47	All	Computers, Laptops, Printers, Scanners, Projectors, Tripod, Digital Camera, CCTV Cameras, Softwares and Wi-Fi connections	Class Rooms + Labs (08)	01	Library

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

As per DGHE norms, our college has started mentorship scheme to enhance student's chances for success at all level i.e. under graduate and post graduate level where individual attention is being provided to each and every student. Faculty members are nominated by the college as group wise mentors. Students are divided into groups and each group is allocated a separate faculty member to look into the students grievances. In this lecture the role of a mentor is to encourage the personal and professional development of a mentee through the sharing of knowledge and information, expertise and experience. This is an additional lecture along with subjective lectures. This lecture is performed on Saturdays or once in a week. Incharge manages the mentorship classes. The purpose of this lecture is to motivate as well as to guide the students for their betterment in career & future. For the attentiveness of the students some times a topic is chosen for discussion among students. The motive of it is to encourage the students as well as to educate them. A practical work of group discussion help the students to solve their problems, Student can seek advice from their allocated faculty not only in the field of education but also towards their career progression and future endeavours.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1746	47	1:35

**2.4 Teacher Profile and Quality****2.4.1 Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	05	12	NIL	02

**2.4.2 Honours and recognitions received by teachers**

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

**2.5 Evaluation Process and Reforms**

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	Ist 3 <sup>rd</sup> 5 <sup>th</sup> Sem. EN- 23-25 H1- 23-25 ES- 23-25 HR- 23-25 PS- 23-25 EC- 23-25 MA- 23-25 MI- 23-25 AA- 23-25 PE- 23-25 CS- 23-25	Sem.	Sem-I,III and V Dec. 2017	Semester-I 22/12/2017  Semester-III 22/12/2017  Semester-V 21/12/2017
B.A.	2nd 4th 6th Sem. EN- 24 26 H1- 24 26 ES- 24 26 HR- 24 26 PS- 24 26 EC- 24 26 MA- 24 26 MI- 24 26 AA- 24 26 PE- 24 26 CS- 24 26	Sem.	Sem-II,IV and VI May 2018  Sem-II,IV and VI May 2018	Semester-II 27/05/2018  Semester-IV 26/05/2018  Semester-VI 16/05/2018

M.A.	Ist 3rd 5th Sem. ENL-511 EN-71 ENL-512 EN-72 ENL-513 EN-73 ENL-514 EN-75 ENL-515 EN-77	Sem.	Sem. Ist and 3 <sup>rd</sup> Dec. 2017	Sem.Ist 22/12/2017  Sem. 3 <sup>rd</sup> 08/12/2017
M.A.	2nd 4thSem. ENL-521 ENL-522 ENL-523 ENL-524 ENL-525	Sem.	Sem. 2 <sup>nd</sup> and 4 <sup>th</sup> May-2018	Sem.- 2 <sup>nd</sup> 25/05/2018  Sem. 4th
M.Com.	Ist 3 <sup>rd</sup> Sem. MC-101 MC -301 MC -102 MC- 302 MC -103 MC -304 MC -104 MC- 308 MC -105 MC -309 MC- 106 MC -314	Sem.	Sem. Ist and 3 <sup>rd</sup> Dec. 2017	Sem. Ist 22/12/2017  Sem. 3 <sup>rd</sup> 20/12/2017
M.Com.	2nd 4 <sup>th</sup> Sem. MC -201 MC-401 MC -202 MC -405 MC- 203 MC -407 MC- 204 MC -408 MC -205 MC -409 MC 206 MC -418 MC -207 MC -420	Sem.	Sem. 2 <sup>nd</sup> and 4 <sup>th</sup> May-2018	Sem. 2 <sup>nd</sup> 29/05/2018  Sem. 4th



B.Com.	Ist 3rd 5th Sem. BC -101 C -361 C- 561 BC- 102 C -362 C- 562 BC- 103 C -363 C- 563 BC -104 C- 364 C -564 BC -105 C- 365 C- 565 BC -106 C- 368 C -569	Sem.	Sem. I, III and V Dec. 2017	Sem. Ist 22/12/2017  Sem. IIIrd 28/12/2017  Sem. Vth 22/12/2017
B.Com.	2nd 4 <sup>th</sup> 6 <sup>th</sup> Sem. BC -201 C -461 C- 661 BC- 202 C -462 C- 662 BC- 203 C -463 C- 663 BC -204 C- 464 C -664 BC -205 C- 465 C- 665 BC -206 C- 469 C -669 BC- 207	Sem.	Sem. II, IV and VI May 2018	Sem. IInd 26/05/2018  Sem. IVth 14/05/2018  Sem. VIth 25/05/2018
B.Sc.	Ist IIIrd 5 <sup>th</sup> Sem. CH-101 CH-23 CH-25 EN -01 PH-23 PH-25 BM-111 MA-23MA- 25 PH-02	Sem.	Sem. Ist, 3rd and 5th Dec. 2017	Sem. Ist 22/12/2017  Sem. IIIrd 22/12/2017  Sem. Vth 21/12/2017
B.Sc.	2nd 4th 6th CHY 02 - CH24 -CH 26 ENG 02 - PH24 -PH 26 MAT02- MA 24- MA 26- PHY - 02 SA24	Sem.	Sem. IInd, 4th and 6th May 2018	Sem. IInd 27/05/2018  Sem. 4 <sup>th</sup> 15/05/2018  Sem. 6 <sup>th</sup> 16/05/2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation is done according to the GJUS&T, Hisar rules. The college follows a systematic approach on Continuous Internal Evaluation. Students are evaluated at the level of classroom teaching. Multiple evaluation formats such as written tests, presentations, group discussions etc. are employed by faculty members at periodic intervals help to test the learning of the students in a comprehensive manner. Faculty members hold regular discussions on performance with students to help them to improve their gap areas. The overall internal evaluation framework is also studied and considered by Principal in the meeting of the college to further improve the effectiveness of the internal evaluation system.

### 2.5.3 Academic calendar prepared and adhered for conduct of examination and other related matters (250 words)

Being a constituent college of the GJUS&T, Hisar, the college follows the academic calendar as prepared by the University. At the beginning of the session university uploads academic calendar on its websites for each semester and college follows the same. The academic calendar schedules the commencement and the closure of the semesters as well as the conduct of examination. The examination schedule is also prepared at University level which is followed by the college. Within the University documented academic calendar, the college also schedules its internal assessment work to adhere to the overall assessment requirements of the University. All activities of the college are scheduled by the principal and its staff jointly in the meeting.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution:- Yes

The program outcomes, program specific outcomes and course outcomes are developed and governed by the GJUS&T, Hisar. The program outcomes, program specific outcomes and course outcomes are duly displayed on the college website on the following links: [sdwomencollege.com](http://sdwomencollege.com)

### 2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A. 1 <sup>st</sup> sem	344	129	37.71%
	B.A. 2 <sup>nd</sup> sem	344	203	60.59%
	B.A. 3 <sup>rd</sup> sem	339	130	38.34%
	B.A. 4 <sup>th</sup> sem	334	200	60.42%
	B.A. 5 <sup>th</sup> sem	320	169	52.81%
	B.A. 6 <sup>th</sup> sem	312	159	51.62%
	B.COM. 1 <sup>st</sup> sem	117	53	48.10%
	B.COM. 2 <sup>nd</sup> sem	113	53	47.74%
	B.COM. 3 <sup>rd</sup> sem	150	72	48.00%
	B.COM. 4 <sup>th</sup> sem	148	116	79.45%
	B.COM. 5 <sup>th</sup> sem	152	107	70.39%
	B.COM. 6 <sup>th</sup> sem	147	114	77.55%
	B.SC. 1 <sup>st</sup> sem	67	21	31.34%
	B.SC. 2 <sup>nd</sup> sem	65	23	35.38%
	B.SC. 3 <sup>rd</sup> sem	64	32	50.00%
	B.SC. 4 <sup>th</sup> sem	64	31	48.43%
	B.SC. 5 <sup>th</sup> sem	75	50	66.66%
	B.SC. 6 <sup>th</sup> sem	74	43	58.01%
	M.A. 1 <sup>st</sup> sem	15	5	33.33%
	M.A. 2 <sup>nd</sup> sem	15	13	86.66%
	M.A. 3 <sup>rd</sup> sem	7	5	71.42%
	M.A. 4 <sup>th</sup> sem	7	5	71.42%
	M.COM. 1 <sup>st</sup> sem	21	8	30.09%

	M.COM.2 <sup>nd</sup> sem	21	17	80.95%	
	M.COM.3 <sup>rd</sup> sem	50	41	82.00%	
	M.COM.4 <sup>th</sup> sem	50	40	81.63%	
<b>2.7 Student Satisfaction Survey</b>					
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) NO					
<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>					
<b>3.1 Resource Mobilization for Research</b>					
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations					
	Nature of the Project	Durati on	Name of the funding Agency	Total grant sanction ed	Amount received during the Academic year
	Major projects	-	-	-	-
	Minor Projects	-	-	-	-
	Interdisciplinary Projects	-	-	-	-
	Industry sponsored Projects	-	-	-	-
	Projects sponsored by the University/ College	-	-	-	-
	Students Research Projects ( <i>other than compulsory by the College</i> )	-	-	-	-
	International Projects	-	-	-	-
	Any other(Specify)	-	-	-	-
	Total	-	-	-	-
<b>3.2 Innovation Ecosystem</b>					
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year					
	Title of Workshop/Seminar	Name of the Dept.		Date(s)	
	NIL	NIL		NIL	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year					
	Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
	NIL	-	-	-	-
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year					
	Incubation Centre	Name		Sponsored by	
	NIL	NIL		NIL	
	Name of the Start-up	Nature of Start-up		Date of commencement	
	NIL	NIL		NIL	
<b>3.3 Research Publications and Awards</b>					
3.3.1 Incentive to the teachers who receive recognition/awards					
	State	National		International	
	NIL	NIL		NIL	
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )					
	Name of the Department		No. of Ph. Ds Awarded		
	NIL		NIL		
3.3.3 Research Publications in the Journals notified on UGC website during the year					
	Department	No. of Publication	Average Impact Factor, if any		
Natio	NIL	NIL	NIL		

nal						
Inter natio nal	NIL	NIL	NIL			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
NIL			NIL			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	03	16	01	NIL		
Presented papers	03	15	01	NIL		
Resource Persons	NIL	NIL	NIL	NIL		
<b>3.4 Extension Activities</b>						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities			Number of students participated in such activities	
1.AIDS Awareness Training Programme	Haryana AIDS Control society, Govt, college Hisar	01			04	
2.Blood Donation	Unique Coaching Centre, Hansi	01			50+	

Camp			
3.Swachh Bharat Abhiyan	D.G.H.E	01	50+
4.Lecture on Oral and Dental Health Care	N.S.S Unit, S.D.College,Hansi	01	1000+
5.Tree plantation during one day NSS Camp	N.S.S Unit, S.D.College, Hansi	01	50+
6.Vigilance Awareness Week	N.S.S & Women Cell	02	1000+
7. Blood Donation Camp	Red Cross Society	01	11
8. Blood Donation Camp	Umeed Foundation, Hansi	01	3
9. Women's Day Celebration	J.C.I., Hansi & Women Cell of S.D. College, Hansi	01	1000+
10 . Women empowerment through Self Realisation	Modi University, Rajasthan	01	1000+
11. Natural Therapy Programme	Women Cell S.D. College, Hansi	01	1000+
12. Seminar on Responsibility of youth towards society.	Yuva & Sewa Foundation	10	1000+
13. Commerce wizard competition level-1 by ICAI Delhi	ICAI Delhi	02	300+

14. Seminar on career and insurance	S.B.I. Life Insurance, Hansi	01	1000+
15. Seminar on career opportunities	Vidya nagri institute, Hansi	02	1000+

**3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

**3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat Summer internship programme	DGHE, Panchkula, Haryana	1. Door to Door conversation 2. Natak on Swachhta 3. Speeches, Dance on song 'Beti Bachao Beti Padhao' 4. Rallies 5. Street cleaning 6. Awareness campaign 7. Waste collection	2 2 2 2 2 2 2	22 22 22 22 22 22 22
2. My Drug Free India	Prajapati Braham Kumari Ashram, Hansi	Lecture on Drug Free India Campaign	2	1000+

**3.5 Collaborations**

**3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year**

Nature of Activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	NIL

**3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NIL	NIL	NIL	NIL	NIL

**3.5.3 MOU signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

Organisation	Date of	Purpose and Activities	Number of students/teachers participated under MoUs
--------------	---------	------------------------	---

	MOU signed					
-	-	-	-			
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>						
<b>4.1 Physical Facilities</b>						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development				
NIL		Rs. 553992/-				
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities	Existing	Newly added				
Campus area	8Acre	-				
Class rooms	30	-				
Laboratories	10	-				
Seminar Halls	01	-				
Classrooms with LCD facilities	NIL	-				
Classrooms with Wi-Fi/ LAN	NIL	-				
Seminar halls with ICT facilities	NIL	-				
Video Centre	01	-				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	104	5				
Value of the equipment purchased during the year (Rs. in Lakhs)	Invertor & Battery - 50800 Generator - 373000 Bio Metric - 28650 Computers - 705005 Total- 1157455	A.C. - 34500 Bio Metric - 3055 Inverter & Battery - 13600 Laptop - 43200 Projector - 25500 Total 119855				
Others	Electric Goods - 412155 Display Board 238716 Furniture 2187323 Cycle Scooter Shade - 93483 Other Goods -98376 Total 3030053	Furniture 26560+7500 R.O. Exp. - 7449 R.O. Donated by Sh. Subhash Sharma Total:- 41509 Extension of Adm. Block Rs.- 392628/-				
<b>4.2 Library as a Learning Resource</b>						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
Soul 2.0	Partially	2.0	2011			
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13315	17,10,	74	15,602	13389	17,26,364.50

		762		.5		
Reference Books	10577	15,41,091	16	5452.60	10593	15,46,545.60
e-Books	93809	-	-	-	-	-
Journals	18	-	-	-	18	15,170
e-Journals + e-books	6247+ 93809	-	-	-	100056	5,750
Digital Database	-	-	-	-	-	-
CD & Video	206	-	06	-	212	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	41 MAGZINE	-	-	-	41	-

### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	110	08	05	NIL	NIL	3	4	10MGBPS	-
Added	NIL	-	-	-	-	-	-	-	-
Total	110	08	05	-	-	3	4	10MGBPS	-

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

N.A.

..... MBPS /GBPS                      NA

#### 4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A.	N.A.

#### 4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
N.A.	N.A.	N.A.	N.A.

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
NIL	35403 (Library Books)	NIL	553992

#### 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The policy of the college is to fulfill and upgrade the infrastructural requirements as and when such need arises. Various committees of the college are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. These include:

1. Advisory Committee
2. Timetable Committee



3. General Purchase Committee
4. Library Advisory Committee

**Procedure for maintenance of facilities:-**

The college ensures regular maintenance and upkeep of all infrastructural facilities. Furniture and equipment are purchased on regular basis as per the requirements. The college has its own fulltime electrician, sweepers and gardeners. The College awards Annual Maintenance Contracts (AMCs) to external agencies/private vendors for the maintenance of Generators, LAN, Printers, Projectors, Scanners, laptops and biometric attendance system.

Procedure for utilisation of facilities:

The decisions in respect to the proposals for initiating new programmes or activities in the college are taken in the Advisory committee. The timetable committees evaluate the possibilities of rational and optimal use of the time and space available. Rooms of different sizes are allotted in accordance with the size of the classes. They make recommendations periodically about the need for expanding the existing space, remodelling or re-using the existing space. Further, suggestions are made for the most efficient use of the time frame, keeping in mind the need to balance academics, co-curricular and extra-curricular activities.

**CRITERION V - STUDENT SUPPORT AND PROGRESSION**

**5.1 Student Support**

**5.1.1 Scholarships and Financial Support**

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Financial Help	49	73900
Financial support from other sources			
a) National	SC/BC Scholarship	SC/242	24,10,263
		BC/200	4,56,280
b) International	NIL	NIL	NIL

**5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,**

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. My Drug Free India & Meditation	29.09.2017	1000+	Barhamkumari organization , Women cell, Social Science & Commerce Department
2. Natural Therapy Programme	10.10.2017	1000+	Dr. Ranjit Singh Health Care, Chandigarh.
3. Vigilance Awareness Week	03.11.2017	1000+	D.G.H.E. and Women Cell
4. Women Empowerment Through Self Realization	08.02.2018	1000+	Modi University, Rajasthan
5. Road Safety Club			
6. Mentorship	22.02.2018	237	D.G.H.E

7. Seminar on Career & Insurance	22.02.2018	1746	D.G.H.E. & Teaching Faculty
8. Seminar on Career Opportunities	24.02.2018	1000+	S.B.I. Life Insurance
9. International Yoga Day	26.02.2018	1000+	Career & Placement Cell
	21.06.2018	1000+	Patanjali Foundation & Centre Govt.

**5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year**

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Commerce wizard Competition	03	500+	NIL	NIL

**5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year**

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Data Not Available	All	Immediately action

**5.2 Student Progression**

**5.2.1 Details of campus placement during the year**

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
IKYA Human Capital Solution Delhi	150	45	ITI Majra Pyau, Hansi	56	06

**5.2.2 Student progression to higher education in percentage during the year**

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	71	B.Com.	Commerce	S.D.M.M.Hansi	M.Com.
2017-18	31	B.A.	Arts	S.D.M.M.Hansi	M.A. English

**5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)**

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
-------	-------------------------------------	--

NET	1	22002405
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

#### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Inter college National Style Kabbadi Tournament	Inter college	Colleges under G.J.U.S&T, Hisar.

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
NIL	NIL	NIL	NIL	NIL	NIL	NIL

#### 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students union was not framed in 2017-18. Students representation was only through discipline committee students actively participated in maintaining discipline in the college. On the occasion of Teacher's Day students enact in place of teachers, so that student could understand the roll of teachers. Second purpose of this was to build up leadership quality in the students. College provide opportunity to students wherever they required i.e. stage setting, discipline duties and maintaining cleanliness in the college campus during all the functions organised in the college.

### 5.3 Alumni Engagement

#### 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

NO

#### 5.3.2 No. of registered enrolled Alumni:

322

#### 5.3.3 Alumni contribution during the year (in Rupees) :

NIL

#### 5.3.4 Meetings/activities organized by Alumni Association :

06.04.2018 Alumni meet was organised and formation of association was done in this meet.

## CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<p>1. Different committees were constituted during the session. In-charges/coordinators of that committee were responsible for the work related to that committee.</p> <p>2. Advisory committee was constituted during the session to help the principal in all the matters related to management/administration.</p> <p>3. Different departments were given responsibilities for their concerned academic &amp; extra co-curricular activities.</p> <p>4. Students roll becomes very important when they help in maintaining discipline during functions as well as when classes are going on.</p>
<p>6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:</p>
<p>YES, the college has employed the MIS.</p>
<p><b>6.2 Strategy Development and Deployment</b></p>
<p>6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):</p>
<p>❖ <b>Curriculum Development:-</b> Curriculum is developed by the GJU.S&amp;T, Hisar and same is applied in the college . IQAC meticulously develops action plan for effective implementation of the curriculum. Before the start of every semester the teacher in-charge/Departmental Time Table Committees conduct their departmental meeting with faculty members make plans taking into account the objectives of curriculum, number of teachers, students and infrastructure available in the college. IQAC ensure effective and timely implementations of the curriculum to enhance its utility and value. Lectures, seminars and workshops by eminent personalities from academics are held regularly to enhance the curriculum to a more application oriented frame work.</p>
<p>❖ <b>Teaching and Learning:-</b> To enhance the multi-dimensionality of the discipline, eminent personalities from academics, corporate sector and government are invited for guest lectures and speaker sessions. Since training and development play a significant role in improving the quality of teaching and learning. IQAC conducts workshops and seminars on regular bases. The college further encourages the faculty to attend refresher and orientation courses, faculty development programmes and workshops to enhance their knowledge and skills. Believing that learning is a continuous process, the quality improvement strategies focus on making the learning process more wholesome and holistic to the development of student personality, with proportionate emphasis given to both curricular and extra-curricular aspects. Faculty members provide personal mentoring and guidance to students on career. The college promotes extra-curricular involvement amongst students by providing them the freedom to choose from a wide range of activities. The balance between the curricular and extra-curricular activities facilitates an all round learning process that equilibrates between theory, application and real world skills such as time and team management.</p>
<p>❖ <b>Examination and Evaluation:-</b> While the examination and evaluation structure are governed by the GJUS&amp;T, Hisar guidelines, the college attempts to improve the effectiveness of the internal assessment system. The quality improvement strategies focus on maintaining a proper assessment framework which is able to precisely evaluate the knowledge and understanding of the student while achieving the desired goals of interaction and learning. The strategies also focus on making the examination process more representative of the subject matter and stress on multidimensional evaluation. Faculty members are encouraged to assess students through multiple evaluation methods such as presentations, written examinations, and group discussions.</p>

❖ **Research and Development:-**

The quality improvement strategies emphasize the role of research and faculty development in the Institution. These strategies focus on encouraging and promoting high quality research in the Institution. Under this the staff are encouraged for paper presentation and attending conferences. The college has subscribed to various International and National journals, in both print and electronic form to provide accessibility for the purpose of research and development. In consonance with its emphasis on promotion of research culture, the college as well as its IQAC encourages faculty members to attend faculty development programmes (FDPs) and workshops focusing on the development of research competencies and widening the research abilities of the faculty.

❖ **Library, ICT and Physical Infrastructure / Instrumentation:-**

The quality improvement strategies for library aim at constant improvement and development of library services through updation of technology and employment of latest systems in library. Similarly, the quality improvement strategies for physical and ICT infrastructure focus on their regular maintenance and timely upgradation while ensuring its utility in the education process. As an outcome, the college completely overhauled its Wi-Fi system to access to students, faculty members and nonteaching staff. Also, as extension of the strategy, multi media room of the college is projector enabled.

❖ **Human Resource Management:-**

The aim of the human resource management in the college focuses on attracting, training, developing, motivating and retaining its human resources. The intention of the institution is to maximise the potential of each individual in their respective fields to the benefit of self and society. After the evaluation of needs, the strategies emphasize on creation and implementation of sustainable schemes for the benefit of the human resources.

❖ **Admission of Students:-**

The focus here is on making the admission process smooth, informative, transparent and convenient. In this spirit, online system is adopted for admission process as per D.G.H.E guidelines, admission related queries are also answered through phone calls and emails. Admission Help-desks are set-up to facilitate prospective candidates. Contact details of nodal officers are displayed on institutional website and on the campus. Further, candidates are given specific time slots for formalizing admission to avoid excessive rush at the last minute and to ensure that the admission process is organised in a smooth and systematic manner. The quality strategies also aim at innovations in the admission process. This year, a dedicated webpage was created to ensure greater convenience and information dissemination to the applicants.

6.2.2 : Implementation of e-governance in areas of operations:

❖ **Planning and Development:-**

Planning is done through meetings with staff. A diverse set of stakeholders including students, members of teaching and non-teaching staff, alumni, parents, employers and industry representatives are engaged in the planning and development process of the college. The timetable and other academic communication are displayed on the notice board for the students & faculty members.

❖ **Administration**

To better streamline the administrative work, database and records are maintained in electronic form. Notices and other correspondence pertaining to administration are proactively communicated via notices to respective stakeholders. The administrative wing of the college has already started digitization of its records for easy retrieval and storage. Statutory information, student related information and other important forms are uploaded on the

institutional website & on notice board. Administration promptly responds to email communication sent by university and DGHE.

❖ **Industry Interaction / Collaboration**

Executive from industry are invited for interaction with students and staff.

❖ **Finance and Accounts:-**

To ensure availability of data and long-term storage of records, the accounts department is ensuring digitisation of its records. The audited annual financial statements of the college are properly kept by the college administrative staff. Further, e-compliance to regulatory authorities is done on a timely basis as and when required.

❖ **Student Admission and Support :-**

The admission process in the college is administered and regulated by the G.J.U.S&T, Hisar. To augment the online admission process of the University, the college has taken several initiatives to improve the timeliness and spread of information dissemination required for greater convenience in the process. Soft copies of the college prospectus and specimen admission forms along with detailed instructions on how to fill them were also uploaded on the webpage. The contact details of the nodal officers for admission process and the Admission Grievance Committee were also widely publicised. Any query regarding the admission process was appropriately and timely responded to by the nodal officers for admission.

❖ **Examination:-**

While the examination schedule is administered by the G.J.U.S&T, Hisar. College takes proactive measures to ensure relevant and timely information dissemination amongst students. Notifications prior to examination such as submission of examination form are timely displayed on college notice boards. Information pertaining to collection of admit cards and other examination related formalities are also communicated to students through notice board. Similarly, examination duties are intimated to faculty members. Further, internal assessment records, attendance record are displayed on the notice board. Subsequent revisions in internal assessment records are also communicate.

**6.3 Faculty Empowerment Strategies**

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Mrs. Shilu & Mrs. Savita	NIL	NIL	2985/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
------	---	---	-----------------	--------------------------------------	--

	teaching staff				
	NIL	NIL	NIL	NIL	NIL
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Refresher Course on History & Political Science		01 (Librarian)		24/07/17-12/08/17	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
NIL		34	NIL		NIL
6.3.5 Welfare schemes for					
Teaching			Child Care Facility/ Maternity Leave for teachers E.S.I. for teachers & provident fund		
Non teaching			E.S.I. & Provident Fund		
Students			<ol style="list-style-type: none"> <li>1. Earn while you learn scheme amounted to Rs. 5880/-</li> <li>2. Financial support/help to poor students was given Rs. 73900/- during the year</li> <li>3. SC Scholarship BC Scholarship</li> <li>4. Maternity Leave for students</li> <li>5. Book Bank facility in the college library for needy students.</li> </ol>		
<b>6.4 Financial Management and Resource Mobilization</b>					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each):- <b>Yes</b> As a public institution college conducts its audit process in accordance with exact guidelines of university & D.G.H.E./ Haryana Govt. Accordingly institution has appointed a clerk for preparing financial statements and college has regularly audited the financial accounts from Chartered Accountant appointed by Administrators/ SDM of the college. For external audits, University inspection committees, auditors from DGHE and Auditor General of central government visits the college time to time for auditing work.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/			Funds/ Grants received in Rs.		Purpose

individuals	
R.S.S.	31000/-
Divya Jyoti Jagriti Sansthan	11000/-
Chaturmas Prabhavna Samiti	5000/-
Surender Makkar	11000/-
Universal Truth Trust	33000/-

6.4.2 Total corpus fund generated NIL

### 6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NIL	NIL	NIL	NIL
Administrative Financial Statement	NIL		Yes	CA of the college

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Through Parent Teacher meeting college seeks feed back from the parents of the students studying in the college. The feed back is then analysed to improve the functioning of the college. Further there is active interaction with parent during the admissions.

6.5.3 Development programmes for support staff (at least three)

1. The college actively encourage the supporting staff to pursue higher education.
2. Library Staff guided by librarian time to time for smooth working. Further from time to time college sends its supporting staff to attend meeting organise by D.G.H.E & University for update their knowledge regarding college work i.e. admission and scholarship etc.
3. Total expenditure incurred by the college on ESI & PPF for Teaching & Non-Teaching Staff amounted Rs. 44472/-

6.5.4 Post Accreditation initiative(s) (mention at least three)

### 6.5.5

- a. Submission of Data for AISHE portal : (Yes /No) YES
- b. Participation in NIRF : (Yes /No) NO
- c. ISO Certification : (Yes /No) NO
- d. NBA or any other quality audit : (Yes /No) NO

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----to-- ----)	Number of participants
2017	IQAC meeting cum discussion	21.08.17	One Lecture	07
2017	Initiatives taken for economic help of economically weaker students.	24.08.17	One Lecture	06
	Suggestions were given for			Participant 6



	raising of funds by motivating the students for donation of library security & purchase of exhaust fans, projectors for benefit of students and laptop for library	24/08/17	One Lecture	Beneficiary all college Students
2018	Initiatives taken for implementation of mentorship and digital learning programme	01.02.18	One Lecture	06
	Decision was taken for implementation of mentorship scheme & Digital learning Programme Instruction were given by the principal to improve the result of the college Decision was taken to maintain Departmental Libraries. For formation of Road Safety club to aware the students for Road Safety.	01/02/18 22/02/2018	One Lecture	Beneficiary All College Students/ Participants 6  5
2018	To constitute Road Safety Club as per the guidelines given by the High Court	22.02.18	One Lecture	05
2018	Initiatives taken for revision of prize distribution amount for students	10.03.18	One Lecture	07
	Decision was taken to increase Prize money for the benefit of the students.	10/03/18	One Lecture	6
	Formation of IQAC Cell	15/05/18	One Lecture	7

<b>CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES</b>			
<b>7.1 - Institutional Values and Social Responsibilities</b>			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Female	
1. Women's Day celebration-seminar on Mahila Suraksha & Women Empowerment	8 <sup>th</sup> March 2018	1000+ Teaching Staff & all college	-

		students	
2. Lecture on women empowerment through self realisation	8 <sup>th</sup> Feb. 2018	Teaching staff & all college students	

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

**NIL**

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	-	-
Provision for lift	-	-
Ramp/ Rails	-	-
Braille Software/facilities	-	
Rest Rooms		
Scribes for examination	NIL	NIL
Special skill development for differently abled students	-	-
Any other similar facility	Students volunteers of college help differently able students	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	4	4	Academic Year 2017-18	1. Literacy Programme through N.S.S.	1. Educate the illiterate of rural background	50+
				2. Swachh Bhart Summer Internship Programme	2. Beti Bachao Beti Padhao & Cleanliness Drive	22+
				3. Rally was organised by N.S.S. students on Swachh Bharat	3. Awareness created	100+
				4. Blood donation By Teachers &	4. To inculcate the feeling of help & scarifies for the	15

				Students	society	
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
University Code for Professional Ethics		University calendar 2009(Vol. 1,2,3.)		Since the Code of conduct is a University Publication, The college follows and introduces any change made by the University in the code proactively. A copy of the code is also kept with the Administrative Office & in library for reference.		
College Prospectus		July 2017 (Annual Publication)		At the beginning of each academic year, the college prospectus is distributed to the members of teaching and non-teaching staff. A soft copy of the handbook is also uploaded on website. prior to its publication, the handbook is thoroughly reviewed and periodic changes are regularly done to enhance the relevance of the prospectus to its intended stakeholders. A hard copy of the same is kept with the administration office for reference.		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
Blood Donation		5 Aug. 2017			NSS Volunteers	
Rally to promote Swachh Bharat Abhiyan		11 Aug. 2017			NSS Volunteers	

Tree Plantation	15 <sup>th</sup> Aug. 2017	NSS Volunteers
My Drug free India programme	29 <sup>th</sup> Sep. 2017	All College Students
Blood Donation	15 Jan. 2018	One Teacher & Students
Voters Day	25 Jan. 2018	All College Students

#### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

College has taken all the possible initiatives to make the campus green & Eco-friendly

1. Tree Plantation in the college campus is a regular activity of the NSS Unit. Gardens maintained by the college adds greenery to the college.
2. Under Swachh Bharat Abhiyan college organized cleanliness drive in villages and in the college
3. Transition from normal bulbs to power conserving LED lighting.
4. Employment of sprinklers based watering system in its gardens and sports fields.
5. Proactive monitoring of lights and fans left switched on.
6. Minimising of energy consumption through systematic monitoring.
7. Promotion of Public transport and car pooling.
8. Ornamental plants in the pots are planted.
9. Civic Sense is Cultivated
10. Lectures, Essay competitions, seminars, workshops, poster making and slogan competition are held for eco friendly environment awareness to the students.
11. White wash is regularly done.
12. NSS Volunteers give SHRUM DAAN to level the ground and weed out the extras from plants.
13. Disposal of garbage is regularised.

#### 7.2 Best Practices

Describe at least two institutional best practices

Two best practices of the institution

**Best Practice 1 :- Holistic Development of girls students through college activities**

**Best Practice 2 :- Moral Education**

### 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

The college started functioning in HANSI in 1970 offering seven subjects with few students. Now there are approximately 1750 students studying in various streams. Prominent among the courses offered presently are B.A., B.Com, B.Sc. Non-Medical, M.Com., M.A English. Apart from this, One Add-on Course is offered along with their regular degree courses give students an advantage in the job market. Students opting for Fashion Designing can either enter the profession directly. Job oriented Course Art & Designing provide opportunities to students to start their own enterprises.

1. Courses like B.Com., M.Com., B.Sc.( Non Medical) provide excellent opportunities in the area of Banking, Indian Economic Services, Re-search, Business , Self employment and State and Central government Services. Study of Languages opens up various opportunities in the area of Journalism, Public Relations, Writing, Translation and Mass Communication. Add-on Courses Such as Art & Designing and Painting and Fashion Designing enhance the possibility and employability in various sectors and give chances to girls for self-employment too. Achieving excellence in sports also helps our sport persons to secure good government jobs.
2. Management of the college is not existing it was dissolved in june 2016. College is working under S.D.M./Administrator Construction work is not allowed due to court cases only maintenance could be done. This is the major problem that college is facing. From 2007 principal's post is lying vacant even then officiating principals are making best efforts to run the college smoothly. College is suffering from the lack of permanent staff also, only five permanent teaching staff are available in the college.
3. In spite of these problems every efforts is made to provide good academic atmosphere to students conducive for learning. The laboratories are upgraded and other infrastructure is added as needed regularly. Most of the students belong to backward rural areas of Haryana. Their parents are reluctant to send their daughters to co-educational colleges. This college has been catering the needs of this conservative section of Society. The safe and secure environment of the college encourages parents to send their daughter for higher education. Hence college is providing education to girls students of the rural area of Haryana. This is the main achievement of the college. Most of the students have a rural and conservative background. Their choices are influenced by their parents who decide the subjects of their wards and future plan to take up for graduation. We introduced BCA & BBA courses in the college but due to lack of interest of the students these courses could not be run, so the college had to close down these courses. As the College caters to the need of a backward area of Haryana choice of Subjects and future plans are influence by their parents and elders in the family. Lack of quality education in schools leads to a phobia of English language. The student getting admission in B.A. Ist and find it difficult to write simple sentences in English. They do not opt for certain subjects because of this reason even then college is doing best efforts in every field like curricular and extra curricular activities.
4. Chief aim is the enlightenment of women, their development and empowerment. This institution has always been raising banner of revolt against such social evils as dowry, female foeticide, child marriage and social taboos. By eradicating such social evils, the college is pledged to establish a society where is no longer regarded as a weaker-vessel but

is free to rub shoulders with her male partner in all the directions. During the last more than four decades ever its inception, the college has always been endeavouring to achieve great targets in academic and Co-curricular fields with laurels. Our college has now become an ideal example in the field of academic excellences for the peripheral institutions. It has earned a niche in the temple of higher education. It has earned a distinction in imparting valuable moral education and instilling a sense of discipline in the young girls who are our assets. The college has a concern for the would-be mothers who are sure to shoulder higher social and familial responsibilities when they enter the bigger arena in life.

#### **8. Future Plans of action for next academic year (500 words)**

The institution is committed to work for the betterment of its students and empowering them with the right kind of education. It is rightly said that educated girl can transform two families. By ensuring overall development of the students, the institution is contributing to the overall growth of the society and country at large. In this context our future plan of action is to construct/implement the following things.

1. Administrative Block.
2. Toilets to be reconstructed.
3. Smart Class room.
4. To start some new courses for students in college.
5. Installation of R.O. & Submersible
6. Continuation of Best Practices.
7. Complete Digitisation as per university & D.H.E. requirement i.e. Admission, Lesson Plan, scholarship lecture shortage, DMC & Library work etc.

#### **Curricular Aspects:**

Increase in Value-Added and skill-enhancement courses for both undergraduate and post-graduate students.

Enhancing the feedback mechanism.

**Teaching-Learning and Evaluation:**

Developing and promoting innovation in teaching-learning methodologies.

Enhancing the application orientation of the curriculum by incorporating more field work, guest lectures, projects and training.

**Research, Innovations and Extension:**

Organising International and National seminars/conferences on various relevant themes.

Organising workshops for faculty, non-teaching staff and students on a periodic basis.

**Infrastructure and Learning Resources:**

Enhancing the teaching-learning infrastructure of the College.

Embracing the latest in Library sciences.

**Student Support and Progression:**

Enhancing the role, accuracy and timelines of information for student support.

**Governance, Leadership and Management**

Facilitating greater stakeholder engagement in the decision making process of the College.

Development of more streamlined MIS based systems in the College and greater integration of ICT based systems.

**Institutional Values and Best Practices:**

- Promotion of inclusiveness and better environmental practices in the College such as greater adoption of, Solid Waste Management and Water Management.
- Broadening the horizons and scope of Institutional Social Responsibility.
- Incorporating greater value-driven and goal-oriented education pedagogy.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\*\*\_\_\_\_\_

**Title:-** Holistic Development of girls students through college activities

<p><b>Goal:-</b></p>	<p>The primary goal of the practice is to promote all-round holistic growth of students to develop them into leaders and visionaries of tomorrow. The focus is on developing abilities of the students to merge their personal development with the social responsibilities. The overarching and intertwining goal of the teaching learning process is to build responsible students competitive in global issues and groomed to possess the following graduate attributes as documented in the Strategic Plan of the College:</p> <ul style="list-style-type: none"> <li>(i) knowledgeable and well-informed</li> <li>(ii) creative and critical thinkers</li> <li>(iii) superior problem-solvers</li> <li>(iv) effective communicators and team players</li> <li>(v) competent leaders</li> <li>(vi) innovative and entrepreneurial</li> <li>(vii) ICT proficient</li> <li>(viii) socially and culturally responsive and</li> <li>(ix) self-motivated and independent learners.</li> </ul>
<p><b>Context:-</b></p>	<p>For any academic institution, the most important outcome of its teaching-learning process is its students, and the energies of the students should be channelized. Recognising that classroom teaching is limited in its scope, it is pertinent that the College recognises the demands of dynamic changes in the world of business and management. Focus of the college is on applied and experiential learning so that students will be able to channelize and transform their energies and motivation towards achieving self-actualisation. College helps each individual student in achieving their desired personal, professional, emotional, intellectual and spiritual goals.</p> <p><b>Holistic Development through workshops:</b> To enhance the applied knowledge of students, a large number of seminars, conferences and workshops are organized by the College throughout the year. In order to build future leaders of the country, the College organizes seminars workshops on a variety of fields so that they can learn to solve real world problems.</p> <p><b>Responsibility towards community, society and environment:</b> As a responsible institution, the College considers it vital to inculcate a pre-eminent sense of responsibility in its students towards their community, society, nation and environment. Through close faculty-students interaction and practice of its ideals, the College aims to incorporate a value-driven</p>



	<p>learning sensitised towards gender, social and environmental issues in students, through National Service Scheme, students get firsthand exposure to understand and empathizing with social issues and their effects such as gender, urban poverty, financial illiteracy, sanitation and environmental issues. This kind of exposure ensures that students become socially and environmentally responsible with a solution driven outlook towards the issues.</p>																														
<p><b>Practice:-</b></p>	<p>To meet the above mentioned goals college encouraged its students to participate in college level various activities for their interpersonal growth and management of skills. Students prepare themselves and faculty mentored and monitor them. Thus the students are provided with the following opportunities.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;"><u>Activity</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Function</u></th> </tr> </thead> <tbody> <tr> <td>1. 15 Aug. 2017</td> <td>Independence Day</td> </tr> <tr> <td>2. 5<sup>th</sup> Sept. 2017</td> <td>Teachers Day Celebration</td> </tr> <tr> <td>3. 14<sup>th</sup> Sept.</td> <td>Poem competition on Hindi Diwas</td> </tr> <tr> <td>4. 16<sup>th</sup> Sept. 2017</td> <td>Talent Hunt Competition</td> </tr> <tr> <td>5. 22nd Sep. 2017</td> <td>Haryana Heroes Martyrs Day Celebrations Speech &amp;</td> </tr> <tr> <td>6. 7<sup>th</sup> Oct. 2017</td> <td>Mehendi Competition</td> </tr> <tr> <td>7. 30<sup>th</sup> Oct. 2017</td> <td>Rangoli Competition</td> </tr> <tr> <td>8. Vigilance Awareness Week</td> <td>Poster Making Compitition</td> </tr> <tr> <td>9. 8 Nov. 2017</td> <td>Inter College Kabbadi tournament</td> </tr> <tr> <td>10. 12<sup>th</sup> Jan. 2018</td> <td>National Youth Day Birth Anniversary of Swami Vivekananda</td> </tr> <tr> <td>11. 13<sup>th</sup> Jan.,2018</td> <td>Lohri Celebrations</td> </tr> <tr> <td>12. 26<sup>th</sup> Feb. &amp; Essay writing</td> <td>Slogan competition, poster making</td> </tr> <tr> <td>13. 8<sup>th</sup> March</td> <td>Women's Day Celebration</td> </tr> <tr> <td>14. 8<sup>th</sup> March</td> <td>Designer Dress Competition on women's day</td> </tr> </tbody> </table>	<u>Activity</u>	<u>Function</u>	1. 15 Aug. 2017	Independence Day	2. 5 <sup>th</sup> Sept. 2017	Teachers Day Celebration	3. 14 <sup>th</sup> Sept.	Poem competition on Hindi Diwas	4. 16 <sup>th</sup> Sept. 2017	Talent Hunt Competition	5. 22nd Sep. 2017	Haryana Heroes Martyrs Day Celebrations Speech &	6. 7 <sup>th</sup> Oct. 2017	Mehendi Competition	7. 30 <sup>th</sup> Oct. 2017	Rangoli Competition	8. Vigilance Awareness Week	Poster Making Compitition	9. 8 Nov. 2017	Inter College Kabbadi tournament	10. 12 <sup>th</sup> Jan. 2018	National Youth Day Birth Anniversary of Swami Vivekananda	11. 13 <sup>th</sup> Jan.,2018	Lohri Celebrations	12. 26 <sup>th</sup> Feb. & Essay writing	Slogan competition, poster making	13. 8 <sup>th</sup> March	Women's Day Celebration	14. 8 <sup>th</sup> March	Designer Dress Competition on women's day
<u>Activity</u>	<u>Function</u>																														
1. 15 Aug. 2017	Independence Day																														
2. 5 <sup>th</sup> Sept. 2017	Teachers Day Celebration																														
3. 14 <sup>th</sup> Sept.	Poem competition on Hindi Diwas																														
4. 16 <sup>th</sup> Sept. 2017	Talent Hunt Competition																														
5. 22nd Sep. 2017	Haryana Heroes Martyrs Day Celebrations Speech &																														
6. 7 <sup>th</sup> Oct. 2017	Mehendi Competition																														
7. 30 <sup>th</sup> Oct. 2017	Rangoli Competition																														
8. Vigilance Awareness Week	Poster Making Compitition																														
9. 8 Nov. 2017	Inter College Kabbadi tournament																														
10. 12 <sup>th</sup> Jan. 2018	National Youth Day Birth Anniversary of Swami Vivekananda																														
11. 13 <sup>th</sup> Jan.,2018	Lohri Celebrations																														
12. 26 <sup>th</sup> Feb. & Essay writing	Slogan competition, poster making																														
13. 8 <sup>th</sup> March	Women's Day Celebration																														
14. 8 <sup>th</sup> March	Designer Dress Competition on women's day																														

	<p>15. 17<sup>th</sup> March Annual Athletic meet</p> <p>16. 15<sup>th</sup> Sep. 2017 Lecture on Dental and oral health care</p> <p>17. 10<sup>th</sup> Oct. 2017 Lecture on Natural Therapy programme.</p> <p>18. 12<sup>th</sup> Oct. 2017 Swadeshi Lecture</p> <p>19. 30<sup>th</sup> Jan. 2017 Lecture on Death Anniversary of Mahatma Gandhi.</p> <p>Focus of S.D. College is on teaching learning and to engage the students both with in and outside the class room. Faculty integrate ICT based teaching with the conventional ‘chalk and talk’ lecture method to create a more dynamic system of education. Students are taken on field visits and have regular interactions with eminent personalities in the subject. The diversity in teaching practices helps to enhance the learning of the students. A democratic participative environment is promoted to facilitate a two-way dialogue between faculty members and students. Faculty members engage in diverse techniques of pedagogy such as, use of audio-visual, group discussions to facilitate a better understanding of the subject. The primary focus here is to go beyond the curriculum in understanding the logic, real-world application and practice for each subject. Additionally to facilitate better teaching practices, the GJUS&amp;T, K.U.K organizes. Faculty Development Programmes, refresher courses, orientation programmes and workshops to enhance the quality and methodology of pedagogy. The College takes a spirited and keen interest in the training and development of its teachers and encourages them to participate in the department and subject meetings, orientations, refresher courses, workshops and seminars organized by the University to enhance knowledge and to improve the teaching practices.</p>
<p><b>Best Practice - II</b></p>	<p><b>Moral Education:-</b> Our College believes education should contribute not only to the students as individual but also to the social cohesion of a community. Since young people readily and unconsciously assimilate all types of influence good or bad if they do not have proper guidance. It is important that institute provides them with a type of education that will make them acquire sound religious and moral principals and also develop appropriate attitudes and values that will help them to make good choices and decisions in their adulthood. With observance of this college has daily forty five minute session of prayer in which college students sing prayer of Sanskrit Shalokas of Bhagwad Gita which is a Complete Philosophy of living our life. Apart from this college invite different personalities for lectures &amp; share their experiences to play a guiding role in the life of the students.</p>

**A VIEW OF COLLEGE BUILDING**



**ANNUAL**  
**QUALITY**  
**ASSURANCE**  
**REPORT**  
**2017-2018**  
**ENDS**

