



NOTIFICATION

The Vice-Chancellor, has been pleased to approve the Instructions/Guidelines for College Level Physical Counseling for admission on vacant or leftover seats of Postgraduate (PG) Programmes of Affiliated Colleges of the University for the session 2022-23 as under:

INSTRUCTIONS/GUIDELINES FOR COLLEGE LEVEL PHYSICAL COUNSELING FOR ADMISSION TO PG PROGRAMMES OF AFFILIATED COLLEGES OF THE UNIVERSITY FOR THE SESSION 2022-23:

1. The Affiliated Colleges shall conduct the Physical Counseling on **28.10.2022 at 10.00 a.m.** onward in fair and transparent manner for admission of candidates on vacant or left-over seats in their PG Programmes for the session 2022-23.
2. Every Affiliated College will strictly follow the Instructions/Guidelines mentioned in the Prospectus (2022-23) or any subsequent instructions/guidelines issued by the University for admission to PG Programmes of affiliated colleges of the University for the session 2022-23. A copy of Prospectus (2022-23) for admission to Postgraduate (PG) Programmes of Affiliated Colleges is available on University Website www.gjust.ac.in for reference of all concerned.
3. The candidates, who are interested for admission on vacant or left over seats in PG Programmes of Affiliated Colleges of the University, are required to attend the Physical Counseling at 10.00 am, in person, on the day of counseling in the college concerned. The candidates, already admitted in PG Programmes of Affiliated Colleges on the basis of 1st and 2nd Online Counselings conducted by the University, may also participate in College Level Physical Counseling for upgradation of their earlier admission on vacant or left over seats.
4. The candidates are required to refer University Website www.gjust.ac.in or visit the college concerned for latest status of vacant or leftover seats in PG Programmes of the Affiliated Colleges for session 2022-23. However, the detail of vacant seats (category wise) for admission in each PG Programmes of Affiliated Colleges as on 14.10.2022 is attached at (**Annexure-I**) for information of all concerned.
5. Each candidate, except already registered, is required to register her/him self with payment of Registration Fee as mentioned in Prospectus (2022-23), through Online Mode, by visiting the link "**Admission 2022-23 PG Programme of Affiliated Colleges**" available on University Website www.gjust.ac.in to participate in Physical Counseling for admission on vacant/left over seats in a PG Programme for the session 2022-23 to be conducted at college level.
6. The deposition of Registration Fee will entitle the candidate to participate in admission process subject to fulfilment of eligibility conditions mentioned in Prospectus (2022-23) for admission to PG Programmes of the Affiliated Colleges of the University.
7. A Registration Fee of Rs. 400/- for General Category; Rs. 100/- for SC, Deprived SC, BCA and BCB category candidates of Haryana; and Rs. 200/- for Economical Weaker Sections (EWS) candidates of Haryana is to be submitted through Debit/Credit Card or Net Banking for each programme (separately if applying for more than one PG Programme).
8. The candidates having re-appear in one paper either in 5th or 6th semester of their qualifying examination are also required to register them self with payment of prescribed Registration Fee through online mode as mentioned above on University Website to participate in College level Physical Counseling for admission against seats remaining vacant in PG Programmes after the admission of the candidates who have passed their qualifying examination.
9. The candidates already registered on University website for admission to PG Programmes of Affiliated Colleges for the session 2022-23 do not need to pay the above mentioned Registration Fee again to participate in College Level Physical Counseling for admission on vacant or leftover seats. However, they may request the University with supporting documents

before Physical Counseling through e-mail pgadmission@gjust.org for correction, if any required, in his/her personal data such as Name, Father name, Date of Birth, Category, Sub-Category, Percentage of Marks etc. so that updated Online Application Form may be submitted to the Admission Committee of the college concerned.

10. The candidates are required to take printout of their updated Online Application Form submitted on University Website to attend the Physical Counseling in the Colleges for admission in PG Programmes.
11. The candidates, at the time of Physical Counselling in a College for admission in PG Programmes, shall submit documents, in proper format, as per list of documents given under Clause-6.2 of Prospectus (2022-23), in original as well as two sets of self-attested photocopies, to the Admission Committee of the College concerned for verification as the case may be. In case of candidate appearing in the Qualifying Examination and result of **(n-1 or n)th semester/Year** is not declared till the date of Counseling, the Pass Result of **first (n-2) semesters/years** of qualifying examination is required to produce before the Admission Committee of the College on the day of Physical Counseling/Reporting, where 'n' stands for total number of semesters/years of qualifying examinations.
12. The admission of candidates in College Level Physical Counseling shall be made on vacant seats (category wise) of a PG Programme as per Procedure/ Criteria for Preparing of Merit List and instructions given at Clause-5.5 and Clause-6.5(xii) of Prospectus (2022-23) for admission to PG Programmes of Affiliated Colleges, available on University Website www.gjust.ac.in, i.e. on the basis of score of Entrance Test of the candidates.
13. If seats still remain vacant (category wise) in a PG Programme of a college during Physical Counseling, the seats reserved for various categories such as BC-A, BC-B, SC, DSC, EWS, PH, ESM/FF etc. may be converted into other category as per instructions given under Clause-6.5 (xii) of Prospectus (2022-23). The seats remaining vacant in any category (except Sports category) upto 3.00 pm will be converted into General Category of Haryana (HOGC) and filled up accordingly.
14. If seats still remain vacant in a PG Programme of a college after conversion into (HOGC) category, the candidate(s) without score of Entrance Test may be considered for admission as per merit drawn on the basis of marks of Qualifying Examination of the candidates.
15. The candidate having **re-appear in one paper either in 5th or 6th semester of their qualifying examination** may be considered for admission to PG Programmes at her/his own risk/responsibility against the seats remaining vacant after the admission of the candidates who have passed their qualifying examination, as per criteria given under Clause-9 of Chapter-4 of Prospectus (2022-23). The merit list for admission to a PG Programme of such candidates will be drawn on the basis of marks obtained by the candidate in first Four semesters of qualifying examination. If tie persists in Merit List of these candidates, then criteria given under Clause-5.5(i) of Prospectus (2022-23) for preparing Merit List may be adopted.
16. The candidate, on verification of documents by the Admission Committee, found eligible for admission in Physical Counseling for a PG programme of a college is required to deposit fee for the said PG Programme as per Fee Structure 2022-23 given in Chapter-9 of Prospectus (2022-23), on the spot, for confirmation of his/her admission.
17. At the time of Physical Counseling in the College, if documents of a candidate are found correct on verification and the fee is paid (as mentioned in the Prospectus) by him/her, then a **Provisional Admission Letter**, duly downloaded from University Website, will be issued to the candidate by the Admission Committee of the college concerned. The candidate shall check all the entries of the Provisional Admission Letter and he/she should sign it and preserve it for further reference.
18. The Admission Committee of the College concerned may download the Merit List of candidates on the basis of Score of Entrance Test for a PG Programme or result of Entrance Test of PG Programmes from University Website for the above purpose.
19. The State Reservation Policy for distribution and reservation of seats for admission in PG Programmes of the Affiliated Colleges should be followed strictly. Responsibility for any wrong/ irregular/ excess admission will entirely rest upon the Principal of the College concerned.

DEAN OF COLLEGES

MOST URGENT

Endst. No. UCB/2022/4508-4530

Date: 25/10/2022

A copy of the Instructions/Guidelines for College Level Physical Counseling for admission on vacant/left over seats of PG Programmes of Affiliated Colleges of the University for the session 2022-23 is forwarded to following for information and further necessary action:

- (i) The Dean Academic Affairs, GJUS&T, Hisar.
- (ii) The Controller of Examinations, GJUS&T, Hisar.
- (iii) The Director, PDUCIC, GJUS&T, Hisar. He is requested to arrange upload the above Instructions/Guidelines and detail of vacant seats in PG programmes of Affiliated Colleges on the University Website for information of all concerned. He is also requested to make provision on University Website for registration of fresh candidates or correction in personal data of already registered candidates for admission in PG Programmes of Affiliated Colleges through online mode to participate in College Level Physical Counseling as per above Instructions/Guidelines.
- (iv) The Dy. Director, Public Relations, GJUS&T, Hisar. He is requested to publish news regarding Physical Counseling for admission on vacant seats of PG Programmes of Affiliated Colleges in leading newspapers of Haryana for its wide publicity.
- (v) The Director, Outreach, GJUS&T, Hisar. He is requested to share the information on the social media account of the University for wider publicity.
- (vi) Asstt. Registrar (Regn.), GJUS&T, Hisar.
- (vii) Asstt. Registrar (Academic), GJUS&T, Hisar
- (viii) Asstt. Registrar (Fees), GJUS&T, Hisar
- (ix) Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor) GJUS&T, Hisar.
- (x) Superintendent O/o the Registrar (for kind information of the Registrar) GJUS&T, Hisar.


**Dy. Registrar(Colleges)
for Dean of Colleges**