



## Yearly Status Report - 2019-2020

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	<b>SANATAN DHARAM POST - GRADUATE MAHILA MAHAVIDYALYA COLLEGE</b>
Name of the head of the Institution	<b>Dr. Suresh Kumar Gupta</b>
Designation	<b>Principal</b>
Does the Institution function from own campus	<b>Yes</b>
Phone no/Alternate Phone no.	<b>01663254214</b>
Mobile no.	<b>9671720070</b>
Registered Email	<b>principalsdmm@rediffmail.com</b>
Alternate Email	<b>madhukakkar1234@gmail.com</b>
Address	<b>Sabzi Mandi Road</b>
City/Town	<b>Hansi</b>
State/UT	<b>Haryana</b>

Pincode	125033
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Madhu Kakkar
Phone no/Alternate Phone no.	01663254214
Mobile no.	9671000196
Registered Email	principalsdmm@rediffmail.com
Alternate Email	madhukakkar1234@gmail.com
<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://sdmahilamahavidyalya.ac.in/index.php/aqar-17-18/">https://sdmahilamahavidyalya.ac.in/index.php/aqar-17-18/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://sdmahilamahavidyalya.ac.in/index.php/academic-calender-19-20/">https://sdmahilamahavidyalya.ac.in/index.php/academic-calender-19-20/</a>
<b>5. Accrediation Details</b>	

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.10	2003	29-Apr-2003	29-Mar-2008

6. Date of Establishment of IQAC	28-May-2019
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Decisions were taken regarding. 1. Purchasing of DTH TV Channel for college. 2. Repairing of Park Pillar, Gate no.2, Fiber Sheet First Floor & Science Staff Room. Tiling of the floor of the Science Staff Room will also be done.	21-Mar-2020 1	6
Following Decisions were taken in the meeting. 1. The college should start planning and preparing for function to mark the 50 years of the establishment. 2. More focuses on college placement. 3. Effective steps should also be taken by the college IQAC	25-Feb-2020 1	6
1. Decision was taken for the revival of general tutorial system that will help in mentorship for students. 2. With a view to conserve water, rain water harvesting should be undertaken at major points of the college.	22-Jan-2020 1	6
Decision was taken to start Add-on-Course (Fashion Designing classes).	04-Oct-2019 1	6
Director for Zonal Youth Festival items was appointed to participate in 15/07/19 28.08.2019 7.09.2019 9Partic ipants 6 Participants 3 GJUST&T, Hisar. 2. Sale for Scrap items.	25-Sep-2019 1	6
Decision was taken regarding starting of B.A. YOGA classes. Levelling of sports ground. Following Societies/Clubs were constituted	07-Sep-2019 1	40

suggested by IQAC like literary society, Cultural society, Eco Club,Waste Paper Management Club, Blood Donation Club, Swa		
Decision was taken regarding application and orientation of the curriculum More guest lecturers should be incorporated.	28-Aug-2019 1	6
Following Decision were taken during this meeting. 1. Promotion of research opportunities for faculty members. 2. More emphasis should be given to increase the teaching learning infrastructure of the college. 3. To incorporate the latest in the Library	15-Jul-2019 1	9

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#### 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	Director, Higher Education, Haryana	2019 0	11900000
NSS Unit	NSS Grant	Director, Higher Education, Haryana	2019 0	0

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#### 9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

#### 10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the

Yes

institutional website	
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>1. Planning and Organisation Major Planning was done by IQAC during the year as under: (i) Cocurricular and Extra curricular activities for the overall development of students. (ii) Planning for various activities organized by Women cell, Legal Literacy Cell, N.S.S., Career Guidance and Placement Cell Gender championship programme etc. (iii) Proper planning and coverage of prescribed syllabus in time. (iv) Utilization of ICT Tools. (V) Timely implementation of administrative decisions. Organisation was done during the year as Follows</p> <p>1. One day orientation programme was organised before the start of the session. Students were familiarised with their Departments, Programme of study, laboratories ICT facilities. Self Defence Training was also imparted to the students. 2. Planning was made regarding white wash, lift for disabled, Railing ramp, More ICT facilities for staff and students, Alumni registration, To grow Medicinal Plants and herbs Construction of Administrative block. Website was crashed so new website is to be launched. New value added courses/foundation courses will be started (like Yoga classes). Construction of Badminton hall, completion of toilets for students, purchase of masks and sanitizer machine. Major repairing and AC for clerical staff. More water cooler for students, purchase of DTH T.V channel for the college. 3. For the development and application of quality initiative for various academic activities of the institution. IQAC received feedback from various stakeholders students for curriculum enhancement and hence started Fashion designing course in the session 201920 to equip the students with employability and entrepreneurship skills. 4. The value of green initiative was highlighted by the IQAC and various initiatives were taken like tree plantation, purchase of pots for plants, Say No to plastic, cleanliness drives and carpooling were executed. 5. Various clubs were formed Like, Eco club, Rain water harvesting club, Electricity conservation club etc for maximum participation of Students. 6. Open gym was established in the college for the girls students for their overall fitness and longevity of life and 400 m track was created for the development of sports culture among girls students. 7. Construction of new toilets was started for the girls students with the help of state govt. grant. Main gate was repaired. Maintainance and repair of college Buliding was done. No 5 8. IQAC</p>	

encouraged our invitees/guests of various function to donate the funds to our college. In this context they donated Rs. 50000, Ten computers and two water coolers for college campus. 9. Library automation system had been upgraded. 10. To promote quality in education and broaden the horizons of learning a value added lecture series was commenced. It is a platform where by faculty members share their knowledge with the students through lectures 11. To smoothen the coordination process in the college the IQAC held periodical meetings/discussions with faculty and non teaching staff. The main objectives of such meetings were to improve the quality education smooth functioning of the college. In this regard decisions were taken for the benefits of the students, repair and maintenance of the College building, enhancement of infrastructure and to improve the Quality of Education. 12. IQAC assesses the need and areas for capacity enhancement in faculty and non teaching. In this context faculty members were allowed to attend refreshers, seminars and workshops etc. and non teaching staff were allowed to attend meeting organised by the university D.H.E time to time. The focus here is on the development of skills and expansion of existing subject knowledge, research and administrative capabilities. 13. For holistic development various functions, lecturers, workshops, seminars and activities were arranged during the year (extension activities).

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
9. To promote greater integration of students in the qualitative process of the College.	With a view to facilitate greater representation of students in the quality process, students were involved in IQAC , Discipline committee was formed for more participation of students. Various clubs were formed like Eco club, water conservation club. Rain water (harvesting electricity conservation club etc.)
8. To promote greater stakeholder engagement in the qualitative process	To enhance stakeholder participation and coordination in the college, the IQAC held periodical meetings/discussions with the constituent units of the college viz., Faculty, Non-Teaching staff and students. The objective of such meetings was to enhance the feedback and coordination process. In this context IQAC organised Alumni meet on 6th March 2021, Due to lockdown, It could not be organised in 2019-20.

7. To promote capacity building and overall human resource development	Recognising the need for constant development and stimulation in academic and non-academic areas, the IQAC organised time to time Various workshops/ seminars during the current year. About 55 activities were organised.
6. Infrastructure and IT facilities.	Currently in the area of infrastructure the focus will be laid on the construction of Toilets for the students. Maintainance and repair of college Buliding. Open gym will be established for the students. Two water coolers and 10 Computers were donated to the college.
5. Encouraging students to excel in various sports events.	Students were encouraged to participate in sports activities at inter college District/State/Inter university Level. Here is the achievements a) Gold in Inter college cross country women. b) Championship of Inter college cross country women. c) Bronze in Inter college cross country women. d) Inter college Athletics championship. e) 7 Gold in Inter college Athletics. 4 Silver in Inter college Athletics 5 Bronze in Inter college Athletics f) Gold in Wushu Inter college. g) Bronze in All India Interuniversity Karate. 7 h) 3 Inter University participation.
4. For enhancement of career opportunities	IQAC activated career and placement cell. 31+25 students participated in Job fair organised by different societies. Our two B.Sc Students got rank in Joint Admission Test for M.Sc Programme in mathematics and chemistry which is organised by IIT Kanpur. One of student got admission in IIT Gandhinagar having 375 through JAM 2020.
3. Library Automation	Library automation system had been upgraded. College is giving more Focus on computers maintainance and Wi-fi system in this regard. Library has added over 112 books belonging to a diverse spectrum, ranging from 6 research to fiction in the academic year 2019- 20. As of now, there are 24111+ e books through N-list e-resources subscribed by the college library. Currently, in the Library soul software 2.0(L.E) for issuing & returning of the books. We have 7 Computers sets in library for entry of the books and for working of the software. All Computers are interconnected through wi-fi BSNL/Airtel internet connection. Online Journal Print out facility is available for the students. Internet facility is also

	available for faculty and students. Media room is available for the students for elearning purpose. Library department is computerized by applying the system purpose of Bar-Code reader on all the books
2. To Promote Research	College encourages faculty members to pursue research work and to enroll in the Ph.D programmes in different universities. In 2019-20 three teaching staff members completed Ph.D.
1. To Introduce Value added course.	For the development and application of quality initiative for various academic activities of the Institution. IQAC arranged feedback from various stakeholders on curriculum enhancement and hence started Fashion Designing course.
The Governing body of the college was not existing, it was dissolved in June 2016 and college was under administrator i.e. S.D.M. of Hansi, Due to court case, construction work was not allowed. Only repair and maintenance could be done. This was the major problem and inspite of this, IQAC made efforts to implement the following plan of action.	..

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">SDM Sh. Jitender Ahlwat</td> <td style="text-align: center;">19-Feb-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	SDM Sh. Jitender Ahlwat	19-Feb-2020
Name of Statutory Body	Meeting Date				
SDM Sh. Jitender Ahlwat	19-Feb-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No				



<b>assess the functioning ?</b>	
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Yes, college has effective management information system. All the information are received on College Email Id sent by University, UGC and other stakeholders. On routine basis all these information are circulated to the concerned staff members. Regular meetings were conducted with the staff to take decisions and for the proper implementation of the same. IF yes, give a brief description and a list modules currently operational (Maximum 500 words)</p> <p>1.Haryana State has recently launched its ERP solution under IT plan with an objective to automate its fronted and backend processes. Some of the modules of this ERP are online admissions, Webportal, Mobile App, HRMS, LMS, Assess management, Complaint and Grievances, Examination, Scholarships, Placement, Fee Management etc. Not only the department but other stakeholders (like students) are being highly benefitted with the ERP. All admissions are online. Application Forms for admission are uploaded on the Admission portal of Department of Higher Education, Haryana. College ERP Portal provides following reports: . Course wise applied applications .Subject wise seats information . Roll Number report for RR . Day wise fund collection report . Cashbook Report . Scholarships (Pending applications, verified applications, forwarded applications, Approved</p>

applications, Payment initiated applications, Payment completed applications, Rejected applications, Edit students information, Reports: PMS Scheme, Payment Disbursement) . Manage Students (Students information, update mobile number, list of cancelled students, change course/Subject). Student promotion (Promote old students, fee reports, promote reports). Merit List generation Data required by the University is sent online based on the information drawn from the Application Forms for admission. Internal Assessment awards and Practical examination awards are sent online. A Nodal officer is appointed to look after the system. He verifies the details provided by the employee to the university on the same day of completion of last practical examination. Student information is available on the website. All relevant information regarding the college, notices and announcements are uploaded on the website Marks obtained by students in internal examinations are uploaded on college website. Whats app message are sent to students for attendance, academic performance important announcements etc. 2.Information to stakeholders is circulated through 9 In spite of these, Followings are also the part of MIS: 1. Time table management system . 2. Library information system. 3. Press note management system. 4. Student placement system. PartB CRITERION I - CURRICULAR ASPECTS 1.1 Curriculum Planning and Implementation 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words 1. When new students enter in an institution, they come with diverse thoughts, backgrounds and preparations. It is important to help them to adjust to the new environment and inculcates in them the ethos of the institution with a sense of larger purpose. These students are normally unaware of campus/college scenario. In order to ease their transition into college, one day Orientation Program

for first year students was conducted in the college. Through fresher orientation, students are able to meet with other students, become familiar with campus services, faculty, rules and regulation. Its purpose is to make the students feel comfortable in their new environment. It creates bonding between the batch and faculty. 2. The college is affiliated to GJUST, Hisar and K.U, Kurukshetra follows the curriculum approved by the Board of studies of the Universities. At the beginning of the each semester proper strategy is developed for effective implementation of curriculum at departmental level. Teachers prepare their individual lesson plans to give proper pace to teaching learning and to ensure the achievement of learning outcomes. To deliver planned curriculum, faculty members prepare lesson plans and upload it on the college website and same is displayed on the Notice board. Faculty has to deliver their lectures during the semester according to lesson plans. Faculty has to complete curriculum within the time frame and according to the requirement of the university. Documentation is maintained in the form of attendance records. While the academic curriculum and its calendar are governed by the GJUST, Hisar. Its delivery involves careful introspection and sustained implementation of the planning and delivery process over the period of the academic year. The college meticulously develops action plans taking into account the objectives of the curriculum before the commencement of the academic year, The Time Table Committee of the College headed by time table incharge plans and ensure effective and timely implementation of the curriculum through infrastructural planning i.e. as per number of classrooms. Lectures, Seminars and Workshops by eminent personalities from academics, are held regularly to enhance the curriculum which is application oriented. college website. 3. Staff members are informed through WhatsApp groups. As part of the

Digital India initiative of the Government of India, Aadhar Enabled Biometric Attendance system is introduced for all employees. 4. Staff monthly salary, Income tax statement and salary slips are generated online. Ledger records are maintained electronically through Tally.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. When new students enter in an institution, they come with diverse thoughts, backgrounds and preparations. It is important to help them to adjust to the new environment and inculcates in them the ethos of the institution with a sense of larger purpose. These students are normally unaware of campus/college scenario. In order to ease their transition into college, one day Orientation Program for first year students was conducted in the college. Through fresher orientation, students are able to meet with other students, become familiar with campus services, faculty, rules and regulation. Its purpose is to make the students feel comfortable in their new environment. It creates bonding between the batch and faculty. 2. The college is affiliated to GJUS&T, Hisar and K.U, Kurukshetra follows the curriculum approved by the Board of studies of the Universities. At the beginning of the each semester proper strategy is developed for effective implementation of curriculum at departmental level. Teachers prepare their individual lesson plans to give proper pace to teaching learning and to ensure the achievement of learning outcomes. To deliver planned curriculum, faculty members prepare lesson plans and upload it on the college website and same is displayed on the Notice board. Faculty has to deliver their lectures during the semester according to lesson plans. Faculty has to complete curriculum within the time frame and according to the requirement of the university. Documentation is maintained in the form of attendance records. While the academic curriculum and its calendar are governed by the GJUS&T, Hisar. Its delivery involves careful introspection and sustained implementation of the planning and delivery process over the period of the academic year. The college meticulously develops action plans taking into account the objectives of the curriculum before the commencement of the academic year, The Time Table Committee of the College headed by time table incharge plans and ensure effective and timely implementation of the curriculum through infrastructural planning i.e. as per number of classrooms. Lectures,

Seminars and Workshops by eminent personalities from academics, are held regularly to enhance the curriculum which is application-oriented. college website. 3. Staff members are informed through WhatsApp groups. As part of the Digital India initiative of the Government of India, Aadhar Enabled Biometric Attendance system is introduced for all employees. 4. Staff monthly salary, Income tax statement and salary slips are generated online. Ledger records are maintained electronically through Tally. 10 3. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations are also available to make the delivery of the curriculum enabling and interesting for the students.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
none	none	01/01/2020	0	none	none

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NONE	01/01/2020

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##### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	01/01/2020

##### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

#### 1.3 - Curriculum Enrichment

##### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
EVS/Comp .	16/07/2019	1489

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### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Swachh Bharat Internship Scheme Swachh Bharat Internship Programme/Scheme was organised in Village Dhani Sankri and Village Dhana Kalan and Moth Lohari and Sikandrapur	26

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### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The college encourages feedback from all constituent units of the college viz. the students, faculty members, non-teaching staff, parents and alumni orally through meeting. During admissions, the college also provides additional contact details as support services. The IQAC solicits quality based feedback and suggestions from faculty, non-teaching staff, students, parents of the students, alumni and employers. Further, departmental level feedback is taken from faculty and students to enhance the teaching-learning process. Various feedback boxes have been installed at strategic places such as near IQAC office and principal office. These feedback boxes are opened periodically and the feedback so received is duly analysed. The analysis of such feedback is done on an institutional level and in case of 11 any grievance, the appropriate department initiates an enquiry and proposes suitable action to be taken by the Principal. In order to receive feedback from Students,

Questionnaires will be filled up by the student which will be properly analysed so that the Quality of Education can be improved.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	GENERAL	960	652	652
BSc	NON MEDICAL	240	125	125
MA	ENGLISH	80	38	38
MCom	COMMERCE	120	53	53
BCom	COMMERCE	480	283	283

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1459	91	59	2	12

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	0	0	0	0	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

**2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)**

As per DGHE norms, our college has started mentorship scheme to enhance student's chances for success at all level i.e. under graduate and post graduate level where individual attention is being given to each and every student. Faculty members are nominated by the college as group wise mentors. Students are divided into various groups and these groups are allocated among the faculty members to look into the students grievances. In this lecture the role of a mentor is to encourage the personal and professional development of a mentee through sharing of knowledge and information, expertise and experience. This is an additional lecture along with subjective lectures. This lecture is performed on Saturdays or once in a week. Incharge manages the mentorship classes. The purpose of this lecture is to motivate as well as to guide the students for their betterment in career future. For the attentiveness of the students some times a topic is chosen for discussion among students. The motive of this mentorship scheme is to encourage the students as well as to educate them. A practical work of group discussion help the students to solve their problems. Students can seek advice from their allocated faculty not only in the field of education but also towards their career progression and future endeavours. Number of students enrolled in the institution Number of fulltime teachers Mentor: Mentee Ratio 1459 38 1:39

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1400	27	1 : 52

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	5	12	0	6

**2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Lecturer	000

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**2.5 - Evaluation Process and Reforms**

**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**



Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	ENGLISH	3RD 4TH	30/09/2020	19/11/2020
MCom	NIL	3RD 4TH	30/09/2020	19/11/2020
BSc	NIL	5TH 6TH	30/09/2020	30/10/2020
BCom	NIL	5TH 6TH	24/09/2020	24/10/2020
BA	NIL	5TH 6TH	29/09/2020	05/11/2020

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level :- Internal evaluation is done according to the rules of GJUST, Hisar .The college follows a systematic approach of Continuous Internal Evaluation. Students are evaluated at the level of classroom teaching. Multiple evaluation formats such as assignments ,written tests, presentations, group discussions etc. are employed by faculty members at periodic intervals to test the learning of the students in a comprehensive manner. Faculty members hold regular discussions on the performance of students and to help them to improve their gap areas. The overall Internal Evaluation Framework is also discussed by Principal staff members in the meeting of the college for further improvement and effectiveness of the Internal Evaluation System. Marks of Internal Assessment Tests are shown to the students in the classroom and later displayed on the notice boards. Doubts of the students regarding evaluation are taken up in the classroom by the concerned teachers. Examination committee ensures submission of assignments and class test according to the date sheet

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of examination and other related matters :- Being a constituent college of the GJUST, Hisar, the college follows the academic calendar as prepared by the University. At the beginning of the session, University uploads academic calendar on its website for each semester and college follows the same. It is also Imprinted in the college prospectus. The institute prepares academic calendar in coordination with IQAC, incorporating the latest topics and skills required by the students in the form of guest lectures, workshops, field visits, seminars etc. after a thorough analysis of the feedback taken from the stakeholders from time to time. Time table is prepared by a committee specially constituted for this purpose. Lesson plans are prepared

and uploaded on website. The academic calendar schedules the commencement and the closure of the semesters as well as the conduct of examination. The examination schedule is also prepared at University level which is followed by the college. Within the University documented academic calendar, the college also schedules its internal assessment work to adhere the overall assessment requirements of the University. All activities of the college are scheduled by the principal and its staff jointly in the meeting.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sdmahilamahavidyalya.ac.in/index.php/course-outcome/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	GENERAL	307	128	41.69
NIL	BCom	COMMERCE	109	60	55
NIL	BSc	NON MEDICAL	56	24	42.08
NIL	MA	ENGLISH	13	8	61.53
NIL	MCom	COMMERCE	26	8	30.76

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sdmahilamahavidyalya.ac.in/index.php/analysis-report-and-questionnaire/>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
-----------------------	----------	----------------------------	------------------------	---------------------------------

<b>Total</b>	0	0	0	0
<b>Any Other (Specify)</b>	0	0	0	0
<b>International Projects</b>	0	0	0	0
<b>Students Research Projects (Other than compulsory by the University)</b>	0	0	0	0
<b>Projects sponsored by the University</b>	0	0	0	0
<b>Industry sponsored Projects</b>	0	0	0	0
<b>Interdisciplinary Projects</b>	0	0	0	0
<b>Minor Projects</b>	0	0	0	0
<b>Major Projects</b>	0	0	0	0

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Govt. Schemes by SBI ( Education Loan, Home Loan, Car Loan etc.)	SBI	25/09/2019
Awareness Program on Cyber Crime	Police Department	03/01/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/01/2020	NIL

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/01/2020

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMIC	1	0

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#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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#### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	0

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#### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	2020	0	0	NIL
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### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	19	1	0
Presented papers	1	5	0	0
Resource persons	0	0	0	0

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### 3.4 - Extension Activities

#### 3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Pollution Free Environment	N.S.S	1	50
Govt.Schemes by SBI	Chief manager SBI Sh. Rajbir S. Rathore , Sh. Mani Ram ji (Deputy manager Social Sci. Deptt.)	3	1400
Menstrual Hygiene Awareness Programme	Times International company Social Sci Deptt. Women Cell	4	1000
Tree Plantation Programme	N.S.S	2	50
Sawach Bharat Summer Internship Programme	NSS Unit	1	50
Sawach Bharat Summer Internship Programme	NSS Unit	1	50

Reliance Foundation Youth sports	Phy. Edu. Deptt	1	2
Dental Check up	JCI Hansi Women Cell	1	1000
Blood Donation Camp	N.S.S H.D.F.C Bank	1	150
Motitvation Lecture	Women cell library Phy Edu. deptt.and Prof. Sanjeev Vasisth	3	800

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#### 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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#### 3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Disssussion on AIDS HIV	Red Ribbon club Dr. Dev Vratmann diagnostics Hansi	National Youth Day Awareness on Transportation rules road safety rules	3	1000
Fit India movement National Sports Day	Physical Edu. Deptt. Central govt.	Live show was shown to Students Pledge was taken by students Address by PM Narender Modi ji	1	1500
Natioal Deworrming Day	Pyhsical Edu. deptt. Govt. Hospital Hansi	Albendazole Tablets were given to students free of cost by govt.	1	1000

Jal Shakti Abhiyan (water conservation)	E.V.S Chemistry Deptt	Painting, Essay, Writing, Slogan Competition	2	50
International Youth day	Social Science Deptt	Lecture on Female Foeticide and Aids	4	1000
Marathon Run	District Head quarter Hansi Chemistry deptt	Marathon run to raise awareness about water crisis	1	50
Self defences awareness	Police Deptt., Hansi, Women cell, Physical Edu. deptt.	Self defence, cyber crime Durga shakti App etc.	2	400
Awareness Programme	Subedar Krishan Kumar Indian Army Red Ribbon club.	Motivational lecture on Indian Army	1	1000

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### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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#### 3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/12/2021	01/12/2021	0

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#### 3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/12/2021	NIL	0

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	348956

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar Halls	Existing
Nil	Existing
Class rooms	Existing
Campus Area	Existing

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### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul 2.0	Fully	2.0	2011

#### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13400	1732012	95	10564	13495	1742576



<b>Reference Books</b>	<b>10599</b>	<b>1548658</b>	<b>17</b>	<b>8324</b>	<b>10616</b>	<b>1556982</b>
<b>e-Journals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>5900</b>	<b>4</b>	<b>5900</b>
<b>CD &amp; Video</b>	<b>212</b>	<b>0</b>	<b>0</b>	<b>Nil</b>	<b>212</b>	<b>0</b>
<b>Others (specify)</b>	<b>42</b>	<b>17260</b>	<b>Nil</b>	<b>Nil</b>	<b>42</b>	<b>17260</b>

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/01/2021

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#### 4.3 - IT Infrastructure

##### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	7	2	0	0	3	3	100	0
Added	10	6	2	0	0	3	3	100	0
<b>Total</b>	<b>110</b>	<b>13</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>200</b>	<b>0</b>

##### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

##### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="#">NA</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	70814	400000	348956

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The policy of the college is to fulfill and upgrade the infrastructural requirements as and when such need arises. Various committees of the college are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. These include: 1. Advisory Committee 2. Timetable Committee 3. General Purchase Committee 4. Library Advisory Committee Procedure for maintenance of facilities:- The college ensures regular maintenance and servicing of all infrastructural facilities. Furniture and equipment are purchased on regular basis as per the requirements. The college has its own fulltime electrician, sweepers and gardeners. Stock verification of Library books is done by Library Committee. The College awards Annual Maintenance Contracts (AMCs) to external agencies/private vendors for the maintenance of Generators, LAN, Printers, Projectors, Scanners, laptops and biometric attendance system. Procedure for utilisation of facilities:- The decisions have taken in Advisory Committee regarding initiation of new programmes activities in the college. The timetable committees evaluate the possibilities of rational and optimal use of the time and space available. Rooms of different sizes are allotted in accordance with the size of the classes. They make recommendations periodically about the need for expanding the existing space, remodelling or re-using the existing space. Further, suggestions are taken for the most efficient use of the time frame, keeping in mind the need to balance academics, co-curricular and extra-curricular activities. Infrastructure plays a very important role in the process of teaching- learning Consequently fully equipped laboratories, automated library, seminar room, media room, Computer labs, Edusat room, multipurpose hall, canteen, Student centre, spacious class rooms and sports room are the top priority. Policy regarding infrastructure is consistent with the needs that arise a result of academic development. Mostly principal presents proposal in the governing body meeting and management evaluates and approves the proposal, there by allocate the budget for strengthening the facilities. Infrastructure is created and enhanced to meet the need of quality education and for promoting good teaching learning environment. If we purchase any new equipment and amount exceeds Rs. 5000. We call three quotations and the purchase committee decides the best from all three. Regular maintenance repairing of computer laboratory equipments and IT infrastructure are done through outsourcing. Regular

cleanliness by sweepers , proper garbage disposal, landscaping and maintainance of lawns is done by class four employee. Maintainance of Wi-fi, 21 electrification and plumbing, wooden furniture, internet facilities etc, is done through out sourcing. Regular maintainance of water cooler, water purifier etc is done through outsourcing agents. Stock verification of library books is done by library committee.

<https://sdmahilamahavidyalya.ac.in/index.php/procedure-policies/>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Help	27	22500
Financial Support from Other Sources			
a) National	SC/BC Scholarship	195	459985
b) International	NIL	228	757800

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One day seminar	28/02/2020	1000	Advocate Balraj Singh Malik (supreme court) Social Sci. Deptt. Women Cell
Intrer class quiz competition	18/10/2019	15	Commerce Deptt
Exhibition at Panchayati Ramlila ground Hansi	29/08/2019	1000	Science Department
Haryali Teej	03/08/2019	1000	Women cell Commercial Arts Deptt.
Orientation programme for students	23/07/2019	50	Orientation committee Philanthropist Sh. Satpal Khandewal

			Prem Malik social workers Mr. Devender Lect. Govt. College
One day motivational lecture on Indian Army on channelizing youth energy.	29/02/2020	1000	Red Ribbon club
Motivational Lecture on Achieving your goals in a simple way by discarding negativity from life and adopting positivity	03/02/2020	1000	Prof. Sanjeev Vashisth Women cell, library cell Physical Education Deptt.

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### 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Job fair visit to Virat Nagar colony, Hansi (Sh. Ram Pvt. I.T.I)	0	30	0	0
2019	Haryana Skill Development Programme at Panchayati Ramlila ground, Hansi.	0	0	0	0
2019	One day work shop by Mr. Subhash (Selected in IAS Allied services)	1000	0	2	0
2020	Job fair by U.E.I & G.B and Mandal Job society at I.T.I Boys, Hisar	0	25	0	0
2020	Joint Admission Test for M.Sc	0	0	2	0

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#### 5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	13	2

#### 5.2 - Student Progression

##### 5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Job fair by National Education Society at Virat Nagar colony, Hansi (Sh. Ram Pvt. I.T.I, Hansi	30	29

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##### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	45	B.COM	COMMERCE	S.D.M.M.Hansi	M.Com.
2019	35	B.A.	Arts	S.D.M.M.Hansi	M.A. English

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##### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1
NET	1

Any Other	1
Any Other	1

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#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
One day motivational lecture on Indian Army	College	1000
National Nutrition week	College	1000
National Sports Day	College	1000
Republic Day	College	30
Organised 43rd Annual Athletic meet	College	100
Talent show	College	15
Teacher's Day	College	13
Independence Day	College	51
Blood Donation Camp Umeed foundation	College	3
Motivational lecture on Achieving your goals in a simple way by discarding negativity from life and adopting positivity	College	1000

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#### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	bronze	National	1	Nil	205	Priyanka
2019	Gold	International	1	Nil	205	Priyanka

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### 5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 The College does not have any student council or similar body. As and when required they are taken in the Administrative bodies and their suggestions are invited. Students representation is ensured through 1. Member of IQAC, 2. Student editor in college Magazine, 3 Office- Bearers of different clubs/Association and schemes, 4. Students are given administrative assignment for major functions organised by the college, 5. N.S.S A.P.O and volunteers represent the college at various levels like, distribution of clothes among poor. They help to educate Adults and children in slums. Other than N.S.S volunteers students of the institution also go for cleanliness drive to motivate the people in different colonies. Besides these activities our N.S.S volunteers gounder Swachh Bharat Abhiyan in different villages. Different rallies are also organised by the Students to aware the public on different social issues under road safety programme. Students also organised various activities. Our Commercial Art Department is also very active. Students of this department conduct various activities like Rangoli, Poster making, Slogan writing. Best out of waste, Re-use of paper etc. N.S.S volunteers and Fashion Designing department distributed masks and sanitisers to students.

### 5.4 - Alumni Engagement

#### 5.4.1 - Whether the institution has registered Alumni Association?

No

#### 5.4.2 - No. of enrolled Alumni:

61

#### 5.4.3 - Alumni contribution during the year (in Rupees) :

6100

#### 5.4.4 - Meetings/activities organized by Alumni Association :

The Alumni Association of S.D.M.M organised Alumni MEET 2019-20 a programme to facilitate consolidate and Coordinate Alumni activities in the auditorium on march 6,2021 (due to corona). The Alumni meet is organized to reconnect with the Alumni and celebrate their success and various achievements. The ceremony began with the welcome speech conveyed by Er. Vasudev Goyal (President, CMC). Dr. Suresh Kumar Gupta, Principal of the college presided over the ceremony. More than 61 Alumni attended the meet together with their friends. The Alumni Association maintains a strong bond of relationship with old students and its is

rewarding to the college. The meet was graced by Asso. Prof. Madhu kakkar, Asso. Prof Dr. Geeta Dahiya. Assistant prof. Shilu kumara, Dr. Savita Malik and All other staff members during the interaction session with the Alumni they Discussed about the current trends in long wages and certifications in the Industry. About their personal experience in the development of open source software. About online certifications of various course. Alumni answered the questions of students regarding current job opportunities. Teachers organized various games for Alumni and winners were awarded by gifts. Students Performed dance on various themes for the for and entertainment of alumni Dr. Suresh kumar Gupta proposed vote of thanks to the Alumni as well as Students.

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

#### 6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Different committees were constituted during the session. In-charges/coordinators of these committees were responsible for the work related to that committee. 2. Advisory committee was constituted during the session to help the principal in all the matters related to management/administration. 3. Different responsibilities were given to different departments for their concerned curricular extra cocurricular activities. 4. Students play a very important role in maintaining discipline during functions as well as when classes are going on. 5. All the major policy decisions and future action plans are discussed and finalized by the IQAC of the college, Which is constituted by Senior faculty members, administrative officers, students representatives, Industry, society and experts from different fields in order to ensure participative management. 6. Even Non-Teaching and class four employees are also involved for the better conduct of different activities.

#### 6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

### 6.2 - Strategy Development and Deployment

#### 6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The focus here is on making the admission process smooth, informative, transparent and convenient. In this spirit, online system is adopted for admission process as per D.G.H.E guidelines, Admission related queries are also answered through phone calls and e-mails. Admission Help-desks are set-up to facilitate prospective candidates. Contact details of Nodal



	<p>officers are displayed on institutional website and in the campus also. Further, candidates are given specific time slots for formalizing admission to avoid excessive rush at the last minute and to ensure that the admission process is organised in a smooth and systematic manner. The quality strategies also aim at innovations in the admission process. This year, a dedicated webpage was created to ensure greater convenience and information dissemination to the applicants.</p>
Teaching and Learning	<p>The aim of the Human Resource Management in the college focuses on attracting, training, developing, motivating and retaining its human resources. The intention of the institution is to maximise the potential of each individual in his respective field for the benefit of self and society. After the evaluation of needs, the strategies emphasize on creation and implementation of sustainable schemes for the benefit of the human resources.</p>
Examination and Evaluation	<p>The quality improvement strategies for library aim at constant improvement and development of library services through updation of technology and employment of latest systems in library. Similarly, the quality improvement strategies for physical and ICT infrastructure focus on their regular maintenance and timely upgradation while ensuring its utility in the education process. As an outcome, the college completely overhauled its Wi-Fi system to access to students, faculty members and non-teaching staff. Also, as extension of the strategy, multi media room of the college is projector enabled.</p>
Research and Development	<p>The quality improvement strategies emphasize the role of research and faculty development in the Institution. These strategies focus on encouraging and promoting high quality research in the Institution. Under this, Teaching Staff are encouraged for paper presentation and attending conferences. The college has subscribed to various International and National journals, in both print and electronic form to provide accessibility for the purpose of research and development. In consonance with its emphasis on promotion of research culture, the college as well as its IQAC encourages faculty members to attend faculty development programmes (FDPs) and workshops focusing on the development of research competencies and widening the research abilities of the faculty.</p>
Library, ICT and Physical	<p>While the examination and evaluation structure are governed by the GJUST, Hisar guidelines, the college attempts to improve the effectiveness of the internal assessment system. The quality improvement strategies focus on</p>

Infrastructure / Instrumentation	<p>maintaining a proper assessment framework which is able to precisely evaluate the knowledge and understanding of the student while achieving the desired goals of interaction and learning. The strategies also focus on making the examination process more representative of the subject matter and stress on multidimensional evaluation. Faculty members are encouraged to assess students through multiple evaluation methods such as presentations, written examinations, and group discussions</p>
Human Resource Management	<p>To enhance the multi-dimensionality of the discipline, eminent personalities from academics, corporate sector and government are invited for guest lectures and speaker sessions. Since training and development play a significant role in boosting the quality of teaching and learning. IQAC conducts workshops and seminars on regular bases. The college further encourages the faculty to attend refresher and orientation courses, faculty development programmes and workshops to refine their knowledge and skills.</p> <p>Believing that learning is a continuous process, the quality improvement strategies focus on making the learning process more wholesome and holistic to the development of student personality, with proportionate prominence is given to both curricular and extra-curricular aspects. Faculty members provide personal mentoring and guidance to students regarding their bright career. The college promotes extra-curricular involvement amongst students by providing them the freedom to choose, from a wide range of activities.</p> <p>The balance between the curricular and extra-curricular activities facilitates an all round learning process that equilibrates between theory, application and real world skills such as time 26 and team management.</p>
Admission of Students	<p>Curriculum is developed by the GJU.ST, Hisar and same is applied in the college . IQAC meticulously develops action plan for effective implementation of the curriculum. Before the commencement of every semester the teacher in-charge/Departmental Time Table Committees conduct their departmental meeting with faculty members make plans taking into account the objectives of curriculum, number of teachers, students and infrastructure available in the college. IQAC ensure effective and timely implementation of the curriculum to enhance its utility and value.</p> <p>Lectures, seminars and workshops by eminent personalities from academics are held regularly to enhance the curriculum to a more application oriented frame work</p>

### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development:- Planning is done through meetings with staff members. A diverse set of stakeholders including students, members of teaching and non-teaching staff, alumni, parents, employers and industry representatives are engaged in the planning and development process of the college. The 27 timetable and other academic communication are displayed on the notice board for the students faculty members</p>
Administration	<p>For better streamline the administrative work, database and records are maintained in electronic form. Notices and other correspondence pertaining to administration are proactively communicated via notices to respective stakeholders. The administrative wing of the college has already started digitization of its records for easy retrieval and storage. Statutory information, student related information and other important forms are uploaded on the institutional website on notice board. Administration promptly responds to email communication sent by university and DGHE</p>
Finance and Accounts	<p>To ensure availability of data and long-term storage of records, the accounts department is ensuring digitisation of its records. The audited annual financial statements of the college are properly kept by the college administrative staff. Further, e-compliance to regulatory authorities is done on a timely basis as and when required.</p>
Student Admission and Support	<p>The admission process in the college is administered and regulated by the G.J.U.ST, Hisar. To augment the online admission process of the University, the college has taken several initiatives to improve the timeliness and spread of information required for greater convenience in the process. Soft copies of the college prospectus and specimen admission forms along with detailed instructions on how to fill them were also uploaded on the webpage. The contact details of the nodal officers for admission process and the Admission Grievance Committee were also widely publicised. Any query regarding the admission process was appropriately and timely responded by the nodal officers for admission.</p>
Examination	<p>While the examination schedule is administered by the G.J.U.ST, Hisar. College takes proactive measures to ensure relevant and timely information dissemination amongst students. Notifications prior to examination such as submission of examination form are timely displayed on college notice boards. Information pertaining to collection of admit cards and other examination related formalities are also communicated to students through</p>

notice board. Similarly, examination duties are intimated to faculty members. Further, internal assessment records, attendance record are displayed on the notice board. Subsequent revisions in internal assessment records are also communicated.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mrs. Shilu	Attended workshop on NAAC awareness at K.U.K	NIL	790
2019	Dr. Geeta Dr. Savita	3 days training programme, Inventory Mgt Including Purchase Procurement. On (9.4.19 to 11.4.19)	Haryana Institute of Public Administration (Gurugram) Registration fee (at Hisar)	2960
2019	Dr. Savita Mrs. Shilu	Attended One day National seminar on " Digital Transformation in organizational services : A Step towards Development and Sustainability organized by Department of Commerce in Govt. College for girls, Palwal (Kurukshetra) on Jan 25, 2020.	NIL	1740

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
"MOOCS and Open Education Resources" by UGC- Human Resource Development Centre, GJUS T, Hisar.	2	07/07/2019	27/07/2019	6
E- Workshop on " Research Methodology Data Handling " organised by Dept. of Laws, BPS Mahila Vishwavidyalaya, Sonipat in collaboration with the Dept. of Political Science, Ram Lal Anand, University of Delhi,	1	28/05/2020	01/06/2020	5
National webinar on " MINDFULNESS" based self management Intervention in promoting Health well being during covid-19" organized by Dayanand college, Hisar by Dept. of Psychology.11	1	30/05/2020	30/05/2020	1
National Level online quiz on General awareness on Environment and covid-19 by I.G. National College Ladwa (Kurukshetra)	1	20/05/2020	28/05/2020	1
National webinar on "Entrepreneurial skills" at Guru Nanak Khalsa College Yamuna Nagar	1	26/05/2020	26/05/2020	1
Faculty Development Programme on Research Methodology: Statistical Tools for Research, by Sh. L.N. Hindu college Rohtak.	2	02/12/2019	22/12/2019	7
International Multi-Disciplinary Seminar on " Research Methodology" organized by Dept. of Education, MDU Rohtak, in collaboration with Global Teacher Educator association.	1	30/11/2019	01/12/2019	2
Programme on library automation and networking organized and conducted by CSIR National Institute of Science, Communication and Information Resources, New Delhi.	1	18/11/2019	29/11/2019	12
One day Interdisciplinary National Seminar on "Role of Library and Information centres in Honing	1	15/11/2019	15/11/2019	1

Communication Skills and Personality Development of Academicians and NIC unit, Markanda National college, Shahabad Markanda

Workshop on "Women Empowerment and Gender Sensitization" organized by women Cell, GJUST, Hisar

2

23/10/2019

23/10/2019

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	35	0	17

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1. Child Care Facility 2. Maternity Leave for Teachers 3. E.S.I. for Teachers 4. Providing fund. 5. Gratuity 6. Fee concession to children of the employees. 7. Study leave to Teaching staff.	Wheat Loan Uniform E.S.I. Provident Fund Gratuity, Fee concession to children of the employees Tours for them.	1. Earn while you learn scheme amounted to Rs. 1110. 2. Financial support Rs. 22500. 3. SC Scholarship Rs. 757800. 4. BC Scholarship Rs. 459985. 5. Book Bank facility in the college library for needy students. 6. Bus pass facility. 7. Sports Facility. 8. Fee Concession Tour Facility. 9. Scholarships. 10. Funds raised through philanthropist to encourage students who participate in different activities of the college. 11. Maternity Leave for students.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

As a public institution, college conducts its audit process in accordance with exact guidelines of university D.G.H.E./ Haryana Govt. Accordingly, institution has appointed a clerk for preparing financial statements. Its financial accounts are being audited regularly through chartered accountant who is duly appointed by Administrators/ SDM of the college. For external audits, University inspection committees, auditors from DGHE and Auditor General of central government visits the college time to time for auditing work.

#### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shop Rent Hall Rent Donations by Sh. Vijay Jain Government Grant for B.Sc. Sh. Satpal Khandewala Satish Mittal Sh. Prem Singh Maik Sh. Satpal Khandewala Sh. Mukesh Jain	1454301	For Development of College

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#### 6.4.3 - Total corpus fund generated

00

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GJUST, Hisar	Yes	Management Principal
Administrative	Yes	M/S PARAMJEET CO. SHOP NO. 93, FIRST FLOOR, RED CROSS MARKET, BACK SIDE HDFC BANK, HISAR-125001	Yes	Accountant

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Due to covid Lockdown period from 24th March, Parent Teacher meeting could not be organised in SDMM. Through this meeting college seeks feedback from the parents of the students studying in the college. The feedback is then analysed to improve the functioning of the college. This meeting proves a medium for the interaction of parents and teachers. Further there is active interaction with parents during the admissions.

#### 6.5.3 - Development programmes for support staff (at least three)

1. The college actively encourage the supporting staff to pursue higher education. 2. Library Staff guided by librarian time to time for smooth working. Further, college sends time to time its supporting staff to attend the meeting organise by D.G.H.E University for update their knowledge regarding college work i.e. admission and scholarship etc. 3. Total expenditure incurred by the college on ESI PPF for Teaching Non-Teaching Staff amounted

Teaching ESI P.F Rs.84043 Rs.515950 Non Teaching ESI P.F Cycle Rs. 64804 Rs. 408516 Rs. 4240  
 4. Mrs. Kavita Mrs. Sushma attended training in Government College, Panchkula (Regarding Scholarship). 5. Online Admission training in Government College, Hissar attended by Mrs. Sweety, Mrs. Shweta, Mr. Puneet along with the Principal. 6. Online Seminar was organised on "Self Management on dated 29.04.2020 for support staff as well as for students and teacher, how to manage ourself during Lockdown due to covid-19

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. New streams were started :- M.Com, B.Sc B.Com in self finance scheme Add on course and Fashion designing 2. Library Automotion system using soul 2.0 was started. Library was also extended. 3. In Construction work:- Auditorium, media room, for financial support New shops were constructed, Boundary wall, Toilets for staff, Administrative Block is in progress Extention of old, Adm. Block was done , cycled shed for students, Commerce Block and Science Block were constructed. Concrete Roads in college were also constructed. First aid room, 5 Computer labs were also formed, upper building staff seminar room, wall tiling on ground floor, toilets for Girls, student centre were also constructed. 4. New Permanent staff was appointed including principal. 5. In sports 400mtr track for students and open gym were made. 6. In furniture and fixture :- C.C.T.V Camera's Biometric for staff and students, Generators, water coolers, R.O system centralised, No. Of Air Conditioner were increased, Microwave, freez, sofas, Mike, Speaker, Amplifier, Inverters, exhaust fans, Computers Scanner, Laptops, Printer, Projectors, Cameras etc were also purchased. 7. Renovation of whole building was done. 8. To green the campus, New parks and Tree Plantation was done. 9. Wi-fi system and Internet connection were also installed in the college. 10. Media room Edusat room for students upliftment were also started.

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Jal Shakti Abhiyan. (Water Conversation)	01/08/2019	01/08/2019	01/08/2019	4



2019	Mega Exhibition at Panchayati Ramlila ground	29/08/2019	29/08/2019	29/08/2019	1000
2019	Educational Tour 8th International Sport show 2019- 20 at Pragati Maidan, New Delhi.	24/09/2019	24/09/2021	24/09/2021	9
2019	Diwali Mela	22/10/2019	22/10/2019	22/10/2019	1040
2019	Awareness on Pollution free Environment	13/11/2019	13/11/2019	13/11/2019	50
2019	Educational Tour to kurukshetra	14/11/2019	14/11/2019	14/11/2019	400
2020	Awareness Programme in Cyber Crime and one day camp on self defence.	03/01/2020	03/01/2020	03/01/2020	1000
2020	One day Camp Central Govt. Schemes.	04/01/2020	04/01/2020	04/01/2020	1040
2020	Educational Tour: Jaipur, Udipur, Mount Abu	16/01/2020	16/01/2020	16/01/2020	48

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitisation Commitee	14/08/2019	11/03/2020	0	0
Visit to the Police Station	11/10/2019	11/10/2020	14	0
Violence against women and problem of drug abuse.	24/07/2019	24/07/2020	1000	0
Lecture delievered on female foeticide and Aids, International youth day (week long celebrations).	17/08/2019	17/08/2019	1000	0
Menstrual Hygiene and Awareness Programme.	07/09/2019	07/09/2019	1000	0
Dicussion on Sex ratio International Girl Child Day	11/10/2019	11/10/2019	1000	0
Visit to Women Police Station by gender sensitization committee.	11/10/2020	11/10/2020	1000	0

Women contribution in Indian Army by Lt. Col, Sophia Qureshi & Subedar Krishan Kumar.	29/01/2020	29/01/2020	1000	0
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## 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1400
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	50

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	12/01/2020	1	Sports marathon by govt. of Haryana	Participation by girls students in the marathon.	25
2020	1	1	01/01/2020	365	Provide open gym for the students as well for	Fitness	365

					<b>surrounding Community.</b>		
2020	1	1	01/01/2020	365	To Provide track to the students for the sports activities and for morning evening walk of the surrounding Community	fitness	365
2019	4	4	15/07/2019	16	Sawach Bharat Summer Internship Programme	Hygiene Cleanliness	26
2019	1	1	15/01/2019	1	Blood Donation	To inculcate the feeling of help, sacrifice duty towards society1	1400
2019	4	4	03/03/2019	1	Polythene free Hansi	developing habit not to use plastic usage of dustbins.	Nil
2020	1	1	20/02/2020	1	clean Hansi mission	Cleanliness of surroundings	101
2020	1	1	28/02/2020	1	Waste Collection in Town Park.	Helping workers in making walking path.	101

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#### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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<p align="center"><b>University Code for Professional Ethics</b></p>	<p align="center">27/07/2016</p>	<p>Since the Code of conduct is a University Publication, The college follows and introduces any change made by the University in the code proactively. A copy of the code is also kept with the Administrative Office in library for reference. At the beginning of each academic year, the college prospectus is distributed to the members of teaching and non-teaching staff. A soft copy of the handbook is also uploaded on website. Prior to its publication, the handbook is thoroughly reviewed and periodic changes are regularly done to enhance the relevance of the prospectus to its intended stakeholders. A hard copy of the same is kept with the Administrative office for reference.</p>
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#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Water conservation Jal Shakti Abhiyaan	01/08/2019	01/08/2019	1400
National De-worming Day 8 August	08/08/2019	08/08/2019	1000
Tree Plantation programme	06/09/2019	06/09/2019	1000
Voter's Awareness Programme Registration for voter ID card.	12/09/2019	12/09/2019	1200
Awareness on Pollution free environment.	13/11/2019	13/11/2019	50
Lecture on discarding negativity from life and adopting positivity.	02/03/2019	02/03/2019	1250

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#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

College has taken all the possible initiatives to make the campus green Eco-friendly 1. Tree Plantation in the college campus is a regular activity of the NSS Unit. Gardens maintained by the college adds greenery to the college. 2. Under Swachh Bharat Abhiyan college organized cleanliness drive in the college. 3. Transition from normal bulbs to power conserving LED lighting. 4. Employment of sprinklers based watering system in its gardens and sports fields. 5. Proactive monitoring of lights and fans left switched on. 6. Minimising of energy consumption through systematic monitoring. 7. Promotion of Public transport and car pooling. 8. Ornamental plants in the pots are planted. 9. Civic Sense is

Cultivated 10. During covid-19 sanitization campaign in college was organised and free masks were distributed to the students. 11. Seminar was organised to aware the students to make Hansi polythene free. 12. Lectures, Essay writing competitions, seminars, workshops, Poster making and Slogan competition are held for eco friendly environment awareness water conservation awareness. 13. White wash is regularly done. 14. Disposal of garbage is regularised. 15. Students were made aware about importance of sanitization during menstrual period.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

Describe at least two institutional best practices Two best practices of the institution  
 Best Practice 1 :- Holistic Development of girls students through college activities  
 Best Practice 2 :- Moral Education

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sdmahilamahavidyalya.ac.in/index.php/institutional-best-practices/>

## 7.3 - Institutional Distinctiveness

### 7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust The college started functioning in HANSI, in 1970, offering seven subjects with few students. Now there are approximately 1569 students studying in various streams. Prominent among the courses offered presently are B.A., B.Com, B.Sc. Non-Medical, M.Com., M.A English. Courses like B.Com., M.Com., B.Sc. ( Non Medical) provide excellent opportunities in the area of Banking, Indian Economic Services, Re-search, Business , Self employment and State and Central government Services. Study of Language opens up various opportunities in the area of Journalism, Public Relations, Writing, Translation and Mass Communication. By achieving excellence in sports our students are getting good jobs in Govt. Sector and private sector too. Through Fashion Designing course. We are enhancing the possibility and employability in various sectors and give chances to girls for self employment too. Management of the college is not existing it was dissolved in June 2016. College is working under S.D.M./Administrator. Construction work is not allowed due to court cases, only maintenance could be done, this is the major problem that college is facing. Principal's post was filled up in Nov. 2018, from 2007. It was lying vacant. College is suffering from the lack of permanent staff also, only three permanent

teaching staff are available in the college. In spite of these problems, every effort has been made to provide conducive atmosphere for students' Academic Learning. The laboratories are upgraded and other infrastructure is also being added as needed on the regular basis. Most of the students belong to backward rural areas of Haryana. Their parents are reluctant to send their 39 8. Future Plans of action for next academic year (500 words) The institution is committed to work for the betterment of its students and empowering them with the right kind of education. It is rightly said that educated girl can transforms two families. By ensuring overall development of the students, the institution is contributing to the overall growth of the society and country at large. In this context our future plan of action is to construct/implement the following things. 1. Administrative Block Construction. 2. Smart Class room. 3. White wash of college campus. 4. Renovation of Three rooms in front of Toilets. 5. Renovation of Multipurpose Hall Canteen. 6. DVR for Camera's. 7. Continuation Construction work of Toilets. 8. Badminton hall for Students. 9. More water Coolers. 10. Formation of clubs for maximum participation by students like Eco club, Rain water harvesting club, Cultural societies, skill development form etc. 11. 400Mtr Track maintainance. daughters to co-educational colleges. This college has been catering the needs of this conservative section of Society. The safe and secure environment of the college encourages parents to send their daughters for higher education. Hence college is providing education to girls students of the rural area of Haryana. This is the main achievement of the college. Most of the students have a rural and conservative background. Their choices are influenced by their parents who decide the subjects of their wards and future plan to take up for graduation. We introduced BCA BBA courses in the college but due to lack of interest of the students these courses could not be run, so the college had to close down these courses. As the College caters the need of a backward area of Haryana, choice of Subjects and future plans are influenced by their parents and elders in the family. Lack of quality education in schools leads to a phobia of English language. The student getting admission in B.A. Ist and find it difficult to write simple sentences in English. They do not opt for certain subjects because of this reason. Even then college is doing best efforts in every field like curricular and extra curricular activities. Chief aim is the enlightenment of women, their development and empowerment. This institution has always been raising banner of revolt against such social evils as dowry, female foeticide, child marriage and social taboos. By eradicating such social evils, the college is pledged to establish a society where is no longer regarded as a weaker-vessel but is free to rub shoulders with her male partner in all the directions. During the last more than four decades ever its inception, the college has always been endeavouring to achieve great targets in academic and Co-curricular fields with laurels. Our college has now become an ideal example in the field of academic excellences for the peripheral institutions. It has earned a niche in the temple of higher education. It has earned a distinction in imparting

valuable moral education and instilling a sense of discipline in the young girls who are our assets. The college has a concern for the would-be mothers who are sure to shoulder higher social and familial responsibilities when they enter the bigger arena in life.

Provide the weblink of the institution

<https://sdmahilamahavidyalya.ac.in/index.php/institutional-best-practices/>

## 8.Future Plans of Actions for Next Academic Year

8. Future Plans of action for next academic year (500 words) The institution is committed to work for the betterment of its students and empowering them with the right kind of education. It is rightly said that educated girl can transforms two families. By ensuring overall development of the students, the institution is contributing to the overall growth of the society and country at large. In this context our future plan of action is to construct/implement the following things. 1. Administrative Block Construction. 2. Smart Class room. 3. White wash of college campus. 4. Renovation of Three rooms in front of Toilets. 5. Renovation of Multipurpose Hall Canteen. 6. DVR for Camera's. 7. Continuation Construction work of Toilets. 8. Badminton hall for Students. 9. More water Coolers. 10. Formation of clubs for maximum participation by students like Eco club, Rain water harvesting club, Cultural societies, skill development form etc. 11. 400Mtr Track maintainance. daughters to co-educational colleges. This college has been catering the needs of this conservative section of Society. The safe and secure environment of the college encourages parents to send their daughters for higher education. Hence college is providing education to girls students of the rural area of Haryana. This is the main achievement of the college. Most of the students have a rural and conservative background. Their choices are influenced by their parents who decide the subjects of their wards and future plan to take up for graduation. We introduced BCA BBA courses in the college but due to lack of interest of the students these courses could not be run, so the college had to close down these courses. As the College caters the need of a backward area of Haryana, choice of Subjects and future plans are influenced by their parents and elders in the family. Lack of quality education in schools leads to a phobia of English language. The student getting admission in B.A. Ist and find it difficult to write simple sentences in English. They do not opt for certain subjects because of this reason. Even then college is doing best efforts in every field like curricular and extra curricular activities. Chief aim is the enlightenment of women, their development and empowerment. This institution has always been raising banner of revolt against such social evils as dowry, female foeticide, child marriage and social taboos. By eradicating such social evils, the college is pledged to establish a society where is no longer regarded as a weaker-vessel but is free to rub shoulders with her male partner in all the directions. During the last more than four

decades ever its inception, the college has always been endeavouring to achieve great targets in academic and Co-curricular fields with laurels. Our college has now become an ideal example in the field of academic excellences for the peripheral institutions. It has earned a niche in the temple of higher education. It has earned a distinction in imparting valuable moral education and instilling a sense of discipline in the young girls who are our assets. The college has a concern for the would-be mothers who are sure to shoulder higher social and familial responsibilities when they enter the bigger arena in life. 40 12. More Medicinal Plants, Dustbins, Pots and Cleanliness Drive. 13. More ICT facilities for staff, students and Alumni Registration has to be done. 14. Due to corona, purchase of Sanitizer Machine and to provide masks to students. 15. Rail Ramp for disabled students/Lift. 16. Website was crashed so new website has to be Launched. 17. Open gym establishment. 18. Repairing and paint of iron fencing of parks. Curricular Aspects: To Increase Value-Added and Skill-Enhancement courses for both Undergraduate and Post-graduate students to enhance the feedback mechanism. Teaching-Learning and Evaluation: To Develop and promote innovation in teaching-learning methodologies. Through Enhancing the application orientation of the curriculum by incorporating more field work, guest lectures. Research, Innovations and Extension: Organising International and National seminars/conferences on various relevant themes Organising workshops for faculty, non-teaching staff and students on a periodic basis. Infrastructure and Learning Resources: Enhancing the teaching-learning infrastructure of the College. Embracing the latest in Library sciences. Improvement of sports facilities:- Extension of 200 mtr. to 400 mtr. track. Student Support and Progression: Enhancing the role, accuracy and timelines of information for student support. Governance, Leadership and Management To Facilitate greater stakeholder engagement in the decision making process of the College. Development of more streamlined MIS based systems in the College and greater integration of ICT based systems. Institutional Values and Best Practices: 1. Our College has constituted Women Development Cell and Anti Sexual Harassment Committee for the safety and security of women and girl students. 2. We have conducted various awareness programmes to highlight the importance of health and hygiene. A cleanliness Drive was run by NSS girls in nearby City and Villages. 3. Our Institution has taken many initiatives towards waste management. The institute follows the principle of 3R (Reduce, Reuse and Recycle) to meet the objectives of Sustainable Development by bringing ecological balance. 4. Sanitary Incinerators are installed inside the campus to promote hygiene. For the disposal of Sanitary pads, We have installed Vending Machine outside the campus. 5. To sustain eco-friendly and green enabled Campus, various programs by NSS volunteers like Swachh Bharat, Clean Green activities and Tree plantation in the campus are regularly conducted. 41 6. Water Conservation has become the need of the day. Rain water Harvesting is the best way to conserve the water. Institute has significant provisions for the same. 7. The Institute takes various efforts to minimize e-waste by repairing the computer peripheral and A.C.'s 8.



The Institution provides good transportation facilities by making bus pass for the village girls. 9. To reduce the use of plastic we have replaced the plastic glasses with paper cups in the canteen. " Say No to Plastic" sign boards have been displayed at the prominent places of the campus. 10. Independence Day and Republic Day are celebrated every year in the Institution. Management members of the Institution, staff members and students attend the flag hoisting ceremony. Cultural programs are also conducted after the flag hoisting ceremony. 11. As a tribute to the great Indian Scientist Sir, C.V. Raman, his birth anniversary, is celebrated as ' National Science Day' on 28th feb. every year. We have conducted State level Quiz competition, Model Exhibition, Poster Rangoli competition on this occasion. 12. Mentor-mentee meetings are held regularly and students are encouraged to share their problems academic or personal with their mentors. Dedicated teacher mentor are assigned for students. 13. Our Institute has the facility for alternate sources of energy and energy conservation measures like Use of LED bulbs, Solar Energy and power efficient equipments. 14. To maintain the health of the students. we have open gym in the Campus. 15. To inculcate moral values in our students. We conduct prayer every Day. 16. College creates a synergy between its community work and outreach platforms such as the NSS, Eco club and the Alumni Association, there by creating a multivalent environment. 17. We generate employment by teaching skills such as Fashion Designing and Tailoring. 18. Skill development fourm, electricity water conservation club, cultural societies etc.