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Date.....

## Action Taken Report for the Session 2017-18

Following Actions were taken during the session : - 2017-18

1. The rate for rent for college auditorium was fixed. It was charged the amount of 11000/- per day on the booking of three days and electricity bill was according to reading.
2. Sub Meter was installed in the college.
3. The procedure to renovate and extend the college campus and Adam Block was started.
4. To Save the Security amount gained from Library Security a bank account was opened to the welfare of needy Students.
5. Exhaust fan for Classrooms and Projector, Laptop were purchased for the Library.
6. All the Teachers were informed to held the mentorship Lecture, Students were divided in the groups and one teacher was appointed on each group to maintain the record and placement data of students.
7. Library of computer Science, Commercial Art and Music Department was created individually.
8. A Road Safety Club was built in the College according to the guidelines of director general of Higher Education in Which following members were elected:-

1. Mrs. S.L.Rathee (Convenor)
2. Mrs. Madhu kakkar (Member)
3. Mrs. Geeta Dahiya (Member)

### Regional Eminent Person (Member)

1. Mrs.Savita Malik Nodal Officer (Member Secretary)
2. Ms.Jyoti Student (Member)
3. Ms. Poonam Student (Member)

9. The Prize of Cultural and sports of the Session 2017-18 was distributed.
- 10.The amount of prize was revised and implemented from 2016-17 Session and was allocated.

Principal  
S.D.Mahila Mahavidyalya  
Hansi (Hisar)